

Agenda

Cabinet

Date: **Thursday 3 November 2022**

Time: **2.00 pm**

Place: **Council Chamber**

For any further information please contact:

Democratic Services

committees@gedling.gov.uk

0115 901 3906

Cabinet

Membership

Chair Councillor John Clarke

Vice-Chair Councillor Michael Payne

Councillor David Ellis
Councillor Kathryn Fox
Councillor Jenny Hollingsworth
Councillor Ron McCrossen
Councillor Viv McCrossen
Councillor Henry Wheeler

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AGENDA

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MINUTES CABINET

Thursday 6 October 2022

Councillor Jenny Hollingsworth (Chair)

Councillor David Ellis
Councillor Kathryn Fox
Councillor Ron McCrossen

Councillor Viv McCrossen
Councillor Henry Wheeler

Absent: Councillor John Clarke and Councillor Michael Payne

Officers in Attendance: M Hill, A Ball, E Minogue, C McCleary and
B Hopewell

11 APPOINTMENT OF CHAIR

Councillor Jenny Hollingsworth was elected as Chair for the meeting.

12 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Clarke and Payne.

13 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 4 AUGUST 2022

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

14 DECLARATION OF INTERESTS

None.

15 FORWARD PLAN

Consideration was given to a report of the Democratic Services Manager, which had been circulated prior to the meeting, detailing the Executive's draft Forward Plan for the next six month period.

RESOLVED:

To note the report.

16 JOURNEY TO NET ZERO - CLIMATE CHANGE CULTURE AND BEHAVIOURS

The Climate Change Officer and Food Health and Housing Manager introduced the report, which had been circulated in advance of the meeting, updating members on the measures taken to promote and enhance a positive culture throughout the organisation in relation to climate change and seeking approval of an Environmental Policy Statement.

RESOLVED to:

- 1) Note the actions currently being taken to address organisational culture in respect of climate change; and
- 2) Approve the Environmental Policy Statement at Appendix A to the report.

17 REVIEW OF COMPLAINTS RECEIVED BY THE COUNCIL AND ANNUAL REVIEW LETTER - LOCAL GOVERNMENT AND SOCIAL CARE OMBUDSMAN 2021/22

The Director of Corporate Resources and Section 151 Officer introduced the report, which had been circulated in advance of the meeting, informing Members of the receipt of the annual review letter from the office of the Local Government and Social Care Ombudsman and the complaints dealt with by the Council through the internal complaints procedure during the year 2021/22.

RESOLVED:

To note the details of the Annual Review letter from the Local Government and Social Care Ombudsman and the information in relation to the number of complaints dealt with by the Council through the internal complaints procedure in 2021/22.

18 GEDLING BOROUGH COUNCIL INTERIM PLANNING POLICY STATEMENT: FIRST HOMES

The Head of Development and Place introduced the report, which had been circulated in advance of the meeting, seeking approval of the Council's Interim Planning Policy Statement on First Homes.

RESOLVED:

To approve the Gedling Borough Council Interim Planning Policy Statement for First Homes, appended to the report.

19 FIVE YEAR LAND SUPPLY

The Head of Development and Place introduced the report, which had been circulated in advance of the meeting, informing Members of the latest five year housing land supply assessment.

RESOLVED:

To note the Gedling Borough Five Year Housing Land Supply Assessment 2022.

20 PASC COMMERCIAL TREE TEAM SERVICE

The Head of Environmental Services introduced the report, which had been circulated in advance of the meeting, seeking approval to close the PASC Commercial Tree Team Service.

RESOLVED to:

- 1) Approve the closure of the PASC Commercial Tree Team Service;
- 2) Note the background summary and financial impact of this report; and
- 3) Note that the resulting changes to staffing structures will be undertaken through normal report and consultation processes.

21 EAST MIDLANDS DEVOLUTION DEAL

The Chief Executive introduced the report, which had been circulated in advance of the meeting, advising Members about the devolution agreement being reached in principle between Government and the four upper tier authorities across Nottinghamshire and Derbyshire.

RESOLVED to:

- 1) Note the progress to date on the devolution and joint working programme, including the announcement of a 'level 3' deal offer from Government on 30 August 2022;
- 2) Note the requirement for a formal public consultation process scheduled to take place over winter 2022;
- 3) Note the proposed formation of an East Midlands Mayoral Combined County Authority with a new elected Mayor, with elections expected to take place in Spring 2024; and
- 4) Recommend that Council endorses the East Midlands devolution deal.

22

ANY OTHER ITEMS THE CHAIR CONSIDERS URGENT

None.

The meeting finished at 2.40 pm

Signed by Chair:
Date:



Report to Cabinet

Subject: Forward Plan

Date: 3 November 2022

Author: Democratic Services Manager

Wards Affected

All

Purpose

To present the Executive's draft Forward Plan for the next six month period.

Key Decision

This is not a Key Decision.

Recommendation(s)

THAT:

Cabinet notes the contents of the draft Forward Plan making comments where appropriate.

1 Background

- 1.1 The Council is required by law to give to give notice of key decisions that are scheduled to be taken by the Executive.
- 1.2 A key decision is one which is financially significant, in terms of spending or savings, for the service or function concerned (more than £500,000), or which will have a significant impact on communities, in two or more wards in the Borough.
- 1.3 In the interests of effective coordination and public transparency, the plan includes any item that is likely to require an Executive decision of the Council, Cabinet or Cabinet Member (whether a key decision or not). The Forward Plan covers the following six months and must be

updated on a rolling monthly basis. All items have been discussed and approved by the Senior Leadership Team.

2 Proposal

- 2.1 The Forward Plan is ultimately the responsibility of the Leader and Cabinet as it contains Executive business due for decision. The Plan is therefore presented at this meeting to give Cabinet the opportunity to discuss, amend or delete any item that is listed.

3 Alternative Options

- 3.1 Cabinet could decide not agree with any of the items are suggested for inclusion in the plan. This would then be referred back to the Senior Leadership Team.
- 3.2 Cabinet could decide to move the date for consideration of any item.

4 Financial Implications

- 4.1 There are no financial implications directly arising from this report.

5 Legal Implications

- 5.1 There are no legal implications directly arising from this report.

6 Equalities Implications

- 6.1 There are no equalities implications arising from this report.

7 Carbon Reduction/Environmental Sustainability Implications

- 7.1 There are no carbon reduction/sustainability implications arising from this report.

8 Appendices

- 8.1 Appendix 1 – Forward Plan

9 Background Papers

- 9.1 None identified

10 Reasons for Recommendations

- 10.1 To promote the items that are due for decision by Gedling Borough Council's Executive over the following six month period.

Statutory Officer approval**Approved by:**

Chief Financial Officer

Date:

31/8/2020 (report content)

Approved by:

Monitoring Officer

31/8/2020 (report content)

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Gedling **FORWARD PLAN**

FOR THE PERIOD 1 OCTOBER 2022 TO 31 MARCH 2023

This forward plan sets out the details of the key and non-key decisions which the executive cabinet, individual executive Members or officers expect to take during the next six months.

The current members of the Executive Cabinet are:

Councillor John Clarke – Leader of the Council

Councillor Michael Payne – Deputy Leader and Portfolio Holder for Corporate Resources and Performance

Councillor David Ellis – Portfolio Holder for Local Pride, Community Engagement, and Supporting the Vulnerable

Councillor Kathryn Fox - Portfolio Holder for Diverse Communities and Life Chances

Councillor Jenny Hollingsworth – Portfolio Holder for Sustainable Growth and Economy

Councillor Ron McCrossen – Portfolio Holder for Environment

Councillor Viv McCrossen – Portfolio Holder for Young People and Equalities

Councillor Henry Wheeler – Portfolio Holder for Lifestyles, Health and Wellbeing

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each key decision, within the time period indicated.

Description of the decision	Date decision is expected to be taken and who will take the decision?	Responsible Officer	Documents to be considered by the decision maker	Cabinet Portfolio	Open / Exempt (and reason if the decision is to be taken in private) Is this a Key Decision?
Modern Slavery To brief Cabinet on the latest modern slavery updates	3 Nov 2022 Cabinet	Mike Hill, Chief Executive	Officer Report	Leader of the Council	Open Yes
Prudential Code Indicator Monitoring 2022/23 and Quarter 2 Treasury Activity Report To inform Members of the performance monitoring of the 2022/23 Prudential Code indicators and to advise Members of the quarterly Treasury activity as required by the Treasury Management Strategy	3 Nov 2022 Cabinet	Paul Adcock, Head Of Finance and IT	Officer Report	Portfolio Holder for Corporate Resources and Performance	Open No
Budget Monitoring (Q2) and virement Report To update Members on financial information for the first quarter of the 2022/23 year	3 Nov 2022 Cabinet	Paul Adcock, Head Of Finance and IT	Officer Report	Portfolio Holder for Corporate Resources and Performance	Open Yes
Gedling Plan Q2 performance report To update members on the Gedling Plan Q2 performance report	3 Nov 2022 Cabinet	David Archer, Head of Human Resources Performance and Service Planning	Officer Report	Leader of the Council	Open No
Carbon reduction action plan update To update members on the progress of the carbon reduction action plan	3 Nov 2022 Cabinet	Melvyn Cryer, Head of Environment	Officer Report	Portfolio Holder for Environment	Open Yes
Sport and Physical Activity Strategy The sport and physical activity strategy for Gedling Borough Council 2021	8 Dec 2022 Cabinet	Lance Juby, Head of Communities and Leisure	Officer Report	Portfolio Holder for Lifestyles, Health and Wellbeing	Open Yes

Description of the decision	Date decision is expected to be taken and who will take the decision?	Responsible Officer	Documents to be considered by the decision maker	Cabinet Portfolio	Public / Exempt (and reason if the decision is to be taken in private) Is this a key decision?
Authority Monitoring Report 2021 - 2022 To note the Council's Authority Monitoring Report for the period 2021 - 22	8 Dec 2022 Cabinet	Jo Gray, Planning Policy Manager	Officer Report	Portfolio Holder for Sustainable Growth and Economy	Open No
Update on Houses in Multiple Occupation (HMOs) in Netherfield To update member on the situation relating to Houses in Multiple Occupation (HMOs) in Netherfield	8 Dec 2022 Cabinet	Mike Avery, Head of Development and Place	Officer Report	Portfolio Holder for Sustainable Growth and Economy	Open No
Infrastructure Funding Statement 2021/22 To provide Members with information on the monies collected through the Community Infrastructure Levy (CIL) and Section 106 Planning Obligations and to seek approval for the publication of the Infrastructure Funding Statement for 2021/22 attached in Appendix A.	8 Dec 2022 Cabinet	Lewis Widdowson, Planning Officer	Officer Report	Portfolio Holder for Sustainable Growth and Economy	Open Yes
Community Infrastructure Levy (CIL) Non-Parish Funding - Local Infrastructure Schedule Project Assessments and Proposed Funding 21/22 To approve the Community Infrastructure Levy Non-Parish Funding awards for 2020/21.	8 Dec 2022 Cabinet	Lewis Widdowson, Planning Officer	Officer Report	Portfolio Holder for Sustainable Growth and Economy	Open Yes
Greater Nottingham Strategic Plan To agree the next stage of the Greater Nottingham Strategic Plan for consultation	8 Dec 2022 Cabinet	Jo Gray, Planning Policy Manager	Officer Report	Portfolio Holder for Sustainable Growth and Economy	Open Yes
South Nottinghamshire Homelessness and Rough Sleeping Strategy To agree the South Nottinghamshire Homelessness and Rough Sleeping Strategy	8 Dec 2022 Cabinet	Paul Whitworth, Benefits Manager	Officer Report	Portfolio Holder for Lifestyles, Health and Wellbeing	Open Yes

Description of the decision	Date decision is expected to be taken and who will take the decision?	Responsible Officer	Documents to be considered by the decision maker	Cabinet Portfolio	Public / Exempt (and reason if the decision is to be taken in private) Is this a key decision?
Burton Road and Station Road To present a business case for developing the Council owned sites at Burton Road and Station Road	8 Dec 2022 Cabinet	Paul Whitworth, Benefits Manager	Officer Report	Portfolio Holder for Sustainable Growth and Economy	Open No
Local scheme of validation for planning applications To inform Cabinet of the local scheme of validation for planning applications	26 Jan 2023 Cabinet	Nigel Bryan, Principal Planning Officer	Officer Report	Portfolio Holder for Sustainable Growth and Economy	Open Yes
Gedling plan Q3 performance report To inform Cabinet in summary of the position against Improvement Actions and Performance Indicators in the 2022/23 Gedling Plan for the most recent quarter	26 Jan 2023 Cabinet	David Archer, Head of Human Resources Performance and Service Planning	Officer Report	Leader of the Council	Open No
Prudential Code Indicator Monitoring 2022/23 and Quarter 3 Treasury Activity Report To inform Members of the performance monitoring of the 2022/23 Prudential Code Indicators, and to advise Members of the quarterly Treasury activity as required by the Treasury Management Strategy.	26 Jan 2023 Cabinet	Paul Adcock, Head Of Finance and IT	Officer Report	Portfolio Holder for Corporate Resources and Performance	Open No
Budget monitoring (Q3) and virement report To update members on financial performance information for the 3rd quarter of the 2022/23 year	26 Jan 2023 Cabinet	Paul Adcock, Head Of Finance and IT	Officer Report	Portfolio Holder for Corporate Resources and Performance	Open Yes
Local Labour Agreement Supplementary Planning Document To adopt the Local Labour Agreement SPD	9 Feb 2023 Cabinet	Jo Gray, Planning Policy Manager	Officer Report	Portfolio Holder for Sustainable Growth and Economy	Open Yes

Description of the decision	Date decision is expected to be taken and who will take the decision?	Responsible Officer	Documents to be considered by the decision maker	Cabinet Portfolio	Public / Exempt (and reason if the decision is to be taken in private) Is this a key decision?
Open Space Supplementary Planning Document Adoption of Open Space Supplementary Planning Document	9 Feb 2023 Cabinet	Jo Gray, Planning Policy Manager	Officer Report	Portfolio Holder for Sustainable Growth and Economy	Open Yes
Calverton Conservation Area Appraisal and Management Plan Approve revised Calverton Conservation Area Appraisal and Management Plan	9 Feb 2023 Cabinet	Jo Gray, Planning Policy Manager	Officer Report	Portfolio Holder for Sustainable Growth and Economy	Open No
Gedling Conservation Area Appraisal and Management Plan Approve Gedling Conservation Area Appraisal and Management Plan	9 Feb 2023 Cabinet	Jo Gray, Planning Policy Manager	Officer Report	Portfolio Holder for Sustainable Growth and Economy	Open No

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Report to Cabinet

Subject: Modern Slavery and Human Trafficking Statement 2021/22

Date: 3 November 2022

Author: Chief Executive

Wards Affected

Borough-wide.

Purpose

To seek Cabinet approval of the Modern Slavery and Human Trafficking Statement 2021/22, including the associated commitments to practical action.

Key Decision

This is not a key decision.

Recommendation

THAT CABINET:

1. Approves the Modern Slavery and Human Trafficking Statement 2021/22.

1 Background

- 1.1 Modern Slavery is an umbrella term encompassing slavery, servitude, forced work and human trafficking. They are defined as:

Slavery – people are forced to work through mental or physical threat; owned or controlled by an ‘employer’, usually through mental or physical abuse or the threat of abuse; dehumanised, treated as a commodity or bought and sold as ‘property’; physically constrained or have restrictions placed on their freedom.

Servitude – similar to slavery in that a person is under an obligation to provide a service which is imposed on them, but there is no element of ownership.

Forced Work – defined as ‘work or service which is exacted from any person under the menace of any penalty and for which the person has not offered him/herself voluntary’.

Human Trafficking – when men, women and children are moved and forced into exploitation. A person is a victim of human trafficking even if they haven't yet been exploited but have been moved for the purposes of exploitation.

1.2 There are a number of different types of exploitation that victims of Modern Slavery may be subjected to, and victims may experience more than one type of exploitation at the same time. The most common forms of exploitation are:

- **Sexual exploitation** – forced into prostitution, pornography or lap dancing for little or no pay. They may be deprived of their freedom of movement and subjected to threats and violence.
- **Labour exploitation** – a victim is made to work for little or no pay, and may face violence or threats. If they are foreign nationals, their passports may be confiscated by their exploiters and they may be made to live in terrible conditions and under constant threat.
- **Forced criminality** – victims can be forced to participate in a range of illegal activities including pick pocketing, shop lifting, cannabis cultivation, county lines exploitation (drugs) and other activities. Note – the Modern Slavery Act provides a defence for victims who have been forced into criminality.
- **Organ harvesting** – victims are trafficked in order for their internal organs (typically kidneys or liver) to be harvested for transplant.
- **Domestic servitude** – victims work in a household where they may be ill-treated, humiliated, subjected to exhausting hours, forced to work and live under unbearable conditions or forced to work for little or no pay.

1.3 Last year in the UK, 12,727 potential victims of Modern Slavery were referred to the Home Office via the National Referral Mechanism (NRM), which is used to identify and support victims of Modern Slavery, representing a 20% increase on 2020 figures. It is more likely to be found in industries where there is high demand and low paid work. As an example, and not an exhaustive list, Modern Slavery has been found in the following industries: farming (fruit, vegetable and flower picking), HGV driving, care homes, hotels, nail bars, car washes, charity bag collection, domestic servants, fishing, tarmacking and paving, restaurants and takeaways).

1.4 Whilst it is possible for anyone to become a victim of Modern Slavery, the following groups are more at risk: young people, women and girls, homeless people, people who can speak little or no English, asylum seekers and refugees, people with learning difficulties, people with mental health problems.

1.5 Modern Slavery Act 2015

In March 2015, the Government enacted the Modern Slavery Act 2015 which:

- consolidated and clarified existing Modern Slavery and Human Trafficking offences and increased the maximum sentences for committing these offences;

- introduced slavery and trafficking Prevention Orders and slavery and trafficking Risk Orders, which can be used to disrupt activities by Modern Slavery perpetrators;
- created the role of the Independent Anti-Slavery Commissioner;
- introduced support and protection for victims;
- introduced a requirement for certain businesses to produce and publish a Modern Slavery Statement on what they are doing to tackle Modern Slavery and Human Trafficking in their supply chains.

1.6 The Act includes a number of provisions for local authorities. Firstly, a duty to identify and refer Modern Slavery child victims and consenting adults through the NRM. Secondly, a duty to notify the Home Secretary of adults who do not consent to enter the NRM. Thirdly, a duty to cooperate with the Independent Anti-Slavery Commissioner.

1.7 All commercial organisations turning over in excess of £36 million annually, are also required to report their efforts to identify, prevent and mitigate the risk of Modern Slavery in their commercial operations by publishing an annual Modern Slavery and Human Trafficking Statement.

1.8 Local Authorities

While the public sector was largely overlooked in the 2015 Act, in April 2017 the Parliament's Joint Committee on Human Rights recommended that *"If the Government expects business to take human rights issues in their supply chains seriously, it must demonstrate at least the same level of commitment in its own procurement supply chains"*. The same can be said of local authorities i.e. that they have a responsibility to ensure that the risks of Modern Slavery within their supply chains are understood and that they are demonstrating community leadership in promoting a human rights approach towards procurement.

1.9 Putting this into context, local authorities have four distinct roles to play:

- Identification and referral of victims;
- Supporting victims, for example, through safeguarding children and adults with care and support needs and through housing/homelessness services;
- Community safety services and disruption activities;
- Ensuring that supply chains that local authorities procure from are free from Modern Slavery.

1.10 Gedling is already actively involved in tackling Modern Slavery in a number of ways. Gedling's former Member of Parliament, Lord Vernon Coaker, has joined the University of Nottingham's Rights Lab as an Honorary Professor of Modern Slavery Policy, and the Chief Executive chairs the Nottingham and Nottinghamshire Modern Slavery Partnership. In the past, key members of staff have been trained by the external organisation 'Hope Page 24', and Modern Slavery has featured in Staff

Briefings which raised staff awareness of the signs to look out for which may indicate an individual is enslaved and how to report any concerns. The Council also has a corporate safeguarding group which includes modern slavery as part of its agenda, and the Council's contracts and procurement documents contain clauses in respect of compliance with the Modern Slavery Act 2015.

- 1.11 Gedling has an approved Modern Slavery Policy dated June 2018 that is currently under review.

2 Proposal

- 2.1 In line with the Act and the recommendation from the Joint Committee on Human Rights, Cabinet is asked to approve the Modern Slavery and Human Trafficking Statement for 2021/22.

3 Alternative Options

- 3.1 Members could choose not to approve the Modern Slavery and Human Trafficking Statement or approve a different version. However, the documents have been prepared in order to set out the current and ongoing action the Council intends to take to demonstrate its commitment to tackling this issue in a clear and concise way.
- 3.2 Whilst the Council could take a less proactive approach than set out in the documents, this would not demonstrate the Council's ambition and commitment to tackle and prevent Modern Slavery issues in the Borough, the County and in its own supply chains.

4 Financial Implications

- 4.1 There are no financial implications arising from this report.

5 Legal Implications

- 5.1 Whilst local authorities are not required as a commercial organisation to publish a Modern Slavery and Human Trafficking Statement, unless their turnover exceeds the annual threshold, it is considered best practice.

6 Equalities Implications

- 6.1 The equalities implications are set out within this report.

7 Carbon Reduction/Sustainability Implications

- 7.1 There are no carbon reduction/sustainability implications arising out of this report.

8 Appendices

- 8.1 Appendix 1: Modern Slavery and Human Trafficking Statement 2021/22.

9 Background Papers

- 9.1 LGA publication 2017: Tackling Modern Slavery – A Council Guide.
- 9.2 GBC Modern Slavery Policy - June 2018

10 Reasons for Recommendations

- 10.1 To lead by example and to take a proactive role in ensuring that there is no slavery or human trafficking in our own business and our supply chains.

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MODERN SLAVERY & HUMAN TRAFFICKING STATEMENT - 2021/22

1. Introduction

- 1.1 Gedling Borough Council (GBC) is committed to preventing slavery and human trafficking in the delivery of its services and corporate activities. GBC recognises that slavery and human trafficking remain a hidden blight on our society, that it has a responsibility to be alert to the risks and to strive to ensure that its supply chains are free from slavery and human trafficking.
- 1.2 This Modern Slavery and Human Trafficking Statement details the steps that GBC has taken to understand potential modern slavery risks related to its business and to put in place measures to ensure that these offences are not committed in its own business or its supply chains.
- 1.3 This Statement relates to all activities carried out by GBC. It will be reviewed on an annual basis and a new updated Statement, acknowledging any further actions that may have been taken, will be published in the summer in each subsequent year.

2. The Modern Slavery Act 2015

- 2.1 The Modern Slavery Act 2015 (the Act) consolidates various offences relating to human trafficking and slavery. Offences relate to the following activities:
 - 'slavery' is where ownership is exercised over a person;
 - 'servitude' involves coercion to oblige a person to provide services;
 - 'forced and compulsory labour' is where a person works or provides services on a non- voluntary basis under the threat of a penalty;
 - 'human trafficking' involves arranging or facilitating the travel of a person with a view to exploiting them.
- 2.2 Section 52 of the Act imposes a duty on public authorities, including district/borough councils, to notify the Secretary of State of suspected victims of slavery or human trafficking.
- 2.3 Section 54 of the Act imposes a legal duty on commercial organisations, which supply goods and/or services from or to the UK and have a global turnover of more than £36 million, to publish a slavery and human trafficking statement each financial year.
- 2.4 GBC engages in commercial activities by providing services (both statutory and discretionary). The budget set for 2021/22 forecasted annual turnover to be £34.1* million. Whilst the Act does not state that local authorities specifically are included in those organisations legally required to publish a statement, GBC has elected to do so as a matter of good practice. GBC is keen to raise awareness of slavery and human trafficking and as a large-scale local employer and provider of services, it is seen as imperative that GBC makes its position of zero tolerance in respect of slavery and trafficking clear and unequivocal.

*As per paragraph 7(b) of the calculation for the year 2022/23 in accordance with sections 31A, 31B and 34 to 36 of the Local Government Finance Act 1992

3. **Standards**

3.1 GBC will meet the following standards and also expects those with whom it does business, to meet them to:

- Support every individual's human right to live free from abuse, servitude and inhumane treatment;
- Promote ethical business and operational practices in corporate activity and services delivered;
- Take appropriate steps to ensure, as far as is reasonably possible, that slavery and human trafficking is not taking part in any of its business or supply chains;
- Take reports of witnessed, suspected or disclosed concerns of slavery and human trafficking seriously and ensure that such reports are shared with appropriate law enforcement and other partner agencies in order that they can be fully investigated;
- Take appropriate action to address actual instances of slavery and human trafficking brought to GBC's attention and to take all reasonable steps to support and protect its victims.

4. **Organisational Structure**

4.1 GBC is a second tier local authority situated in the county of Nottinghamshire, providing a wide range of statutory and discretionary services delivered both directly by itself, and through partnership working with other agencies and commissioned work with external contractors.

4.2 GBC's Constitution and details of the structure are available on its website www.gedling.gov.uk.

5. **Supply Chains**

5.1 As part of its procurement processes, GBC requires that suppliers of goods and services comply with all applicable laws, statutes, regulations and codes, including the Modern Slavery Act 2015. Suppliers are also expected to publish a Slavery and Human Trafficking Statement (where applicable). Contract terms and conditions set out the requirements of suppliers and sub-contractors in relation to ensuring there is no slavery or human trafficking in their businesses.

5.2 GBC also requires its suppliers and sub-contractors engaged in 'regulated activity' involving children and young adults at risk to have safeguarding policies, procedures and training in place and to comply with the reporting procedures in the Council's Child Protection Policy.

6. **Policies and Plans**

6.1 GBC has a range of policies and plans in place that reflect its commitment to acting ethically and with integrity to prevent slavery and human trafficking in its operations. These include:

6.1.1 **The Gedling Plan 2020-2023** – the Council has adopted a strategic priority *Cohesive, Diverse and Safe Communities* and a key objective under this is to *Reduce Anti-social Behaviour, Crime and the Fear of Crime*. In order to meet these objectives, GBC is working, individually and with partner agencies, to reduce crime and anti-social behaviour; using statutory powers to improve public safety, for example, enforcement of licensing requirements; raising awareness of services available; and encouraging victims to report incidents to access the support they need.

- 6.1.2 **Safeguarding Policies** – GBC’s Child Protection Policy sets out the steps the Authority is taking to safeguard and protect the welfare of children and young adults at risk who come into contact with or use its services and activities. This Policy includes the Council’s responsibilities in respect of reporting suspected activity which may amount to modern slavery. We have a statutory duty to work in partnership with a number of agencies to identify, refer and respond to suspected abuse and to provide additional support.
- 6.1.3 **Whistleblowing Policy** – GBC encourages all its employees, Councillors, contractors, their agents and/or subcontractors, consultants, suppliers and service providers to report concerns about any aspect of service provision, conduct of officers and others acting on behalf of GBC. The Whistleblowing Policy is intended to make it easier to disclose information without fear of discrimination and victimisation.
- 6.1.4 **Code of Conduct** – GBC makes clear to all its employees that there are expected standards of behaviour to which they must adhere when they are representing and acting on its behalf. Employee conduct and behaviour that fails to meet these standards is fully investigated and appropriate action taken. All Councillors are expected to demonstrate the highest standards of conduct and behaviour, and are required to abide by the formal Code of Conduct.
- 6.1.5 **Declaration of Interests** – GBC expects all Councillors to record and declare disclosable pecuniary and non pecuniary interests. Employees are also required to declare certain interests in respect of GBC’s business.
- 6.1.6 **Recruitment and Selection** – GBC works to legislative requirements and adopts industry-standard good practices to vet new employees to ensure confirmation of identities and qualifications. To comply with the Immigration, Asylum and Nationality Act 2006, prospective employees are asked to supply evidence of their eligibility to work in the United Kingdom. References are sought and followed up for all employees and relevant checks, for example Disclosure and Barring Service (DBS) checks, are carried out where relevant to the position.
- 6.1.7 **Agency Workers** – GBC use only specified, reputable employment agencies to source labour and always verifies the practices of any new agency it is using before accepting workers from that agency.
- 6.1.8 **Anti-Money Laundering Policy** – This sets out GBC’s commitment to the prevention, detection and reporting of money laundering.
- 6.1.9 **Equality, Diversity and Inclusion Policies** – GBC has an Equality and Diversity Policy in place that states that we aim to provide services and opportunities without barriers to Councillors, employees, service users and Gedling citizens and also references our own internal Equality Policy (Employment). This is a declaration of the Council’s commitment to making equality, diversity and inclusion an integral part of the Council’s business as usual. It includes a commitment to use our influence and purchasing power to help make equality a reality for all, and to take action to eradicate discrimination and inequality when delivering services, when employing others to deliver services on our behalf, and when providing funding to others to provide services. The document sets out how we will meet our public sector duty under the Equality Act 2010.
- 6.1.10 **Dignity at Work** – Our Equality (Employment) Policy provides a framework for GBC’s approach to the wide ranging equality and diversity agenda and sets out the

standards we expect to achieve.

7. Due Diligence

- 7.1 GBC's approach to commissioning and procurement requires suppliers of goods and services to implement due diligence procedures in relation to slavery and human trafficking with their own suppliers, sub-contractors and other participants in their supply chain and to certify their compliance with the Modern Slavery Act 2015.
- 7.2 As part of GBC's commitment to identify and mitigate risk, all business units work together and alongside partner agencies to:
- Identify and assess potential risk areas in their business affairs;
 - Mitigate the risk of slavery and human trafficking through robust checks and balances;
 - Monitor and review any potential risk areas identified;
 - Protect whistle blowers.

8. Training

- 8.1 GBC has made efforts to ensure that initiatives to raise awareness of slavery and human trafficking, and services available to assist victims have been prioritised.
- 8.2 We have given an undertaking to provide Safeguarding, Domestic Violence and Modern Slavery awareness training to employees periodically.
- 8.3 We require all new Councillors and employees to complete induction training, which will include safeguarding training.

9. Targeted Activity

- 9.1 GBC has a strong history of working in partnership with other local authorities, both at county and district/borough level, partner agencies, local charities and community groups including Nottinghamshire's Serious Organised Crime Group and the Community Safety Partnership. The Council's Public Protection team are working with colleagues to deliver activities locally, both in respect of responding to issues reported on a daily basis and creating and coordinating medium and longer-term projects that aim to reduce crime and improve public safety by gathering intelligence on disruptive activity where appropriate.
- 9.2 GBC also attends and supports the MARAC (Multi Agency Risk Assessment Conference) which is a meeting where information is shared on the highest risk domestic abuse cases between representatives of local police, probation, health, child protection, housing practitioners, Independent Domestic Violence Advisors (IDVAs) and other specialists from the statutory and voluntary sectors. Where these groups identify potential abuse or slavery, the necessary enforcement agencies are informed and referrals are made to local and national support agencies.

- 9.3 GBC has recently re-established a Corporate Safeguarding Group which will raise awareness of corporate safeguarding responsibilities and will review all safeguarding referrals to ensure that cases of modern day slavery are identified and the appropriate referrals are made. The Group will provide advice and guidance to all appropriate staff on the signs and indicators of where modern day slavery may be present. It will also review and update all relevant policies to ensure compliance with the Modern Slavery Act 2015.

10. Monitoring our Effectiveness

- 10.1 GBC will regularly review and monitor the measures being implemented to address slavery and human trafficking and to safeguard against such activity in any part of its business or supply chains by:
- i) Tasking the Corporate Safeguarding Group to develop/implement an action plan aligned (where appropriate) to delivery of objectives included within the Gedling Plan as well as normal day to day council activities;
 - ii) Recording the number of employees provided with training on modern slavery and human trafficking;
 - iii) Carrying out a periodic review to identify any deficiencies within our policies and practices and taking appropriate action to rectify these to strengthen our ability to address slavery and human trafficking;
 - iv) Carrying out periodic internal audits to ensure compliance within these policies.
- 10.2 This Statement together with the action plan will be reviewed annually to monitor their effectiveness.

Signed
Mike Hill, Chief Executive

Date

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Report to Cabinet

Subject: Prudential Code Indicator Monitoring 2022/23 and Quarterly Treasury Activity Report for Quarter ended 30 September 2022

Date: 3 November 2022

Author: Head of Finance and ICT

Wards Affected

All

Purpose

To inform Members of the performance monitoring of the 2022/23 Prudential Code Indicators, and to advise Members of the quarterly Treasury activity as required by the Treasury Management Strategy.

Key Decision

This is **not** a key decision.

Recommendation

That:

1. Members note the report, together with the Treasury Activity Report 2022/23 for Quarter 2 at Appendix 1, and the Prudential and Treasury Indicator Monitoring 2022/23 for Quarter 2, at Appendix 2.

1 Background

- 1.1 The Council is required by regulations issued under the Local Government Act 2003 to report on its Prudential Code indicators and treasury activity. This report meets the requirements of both the CIPFA Code of Practice on Treasury Management (the Code) and the CIPFA Prudential Code for Capital Finance in Local Authorities (the Prudential Code).

1.2 For 2022/23 the minimum reporting requirements are that the Full Council should receive the following reports:

- An annual Treasury Strategy in advance of the year (the TMSS, considered by Cabinet on 17 February 2022 and subsequently approved by Full Council on 3 March 2022);
- A mid-year treasury update report;
- An annual review following the end of the year describing the activity compared to the Strategy.

In accordance with best practice, quarterly monitoring reports for treasury activity are provided to Members, and this exceeds the minimum requirements.

1.3 The regulatory environment places responsibility on Members for the review and scrutiny of treasury management policy and activities. This report provides details of the position at 30 September 2022 and highlights compliance with the Council's policies.

2 Proposal

2.1 Economic Update

Gross Domestic Product (GDP) in quarter 1 of 2022/23 was revised upwards to an increase of 0.2% (quarter on quarter) from the previous figure showing a reduction of 0.1% which meant that the United Kingdom has avoided a recession for the time being. GDP further increased by 0.2% in July 2022 although it is still below pre pandemic levels.

Although Consumer price inflation (CPI) fell from 10.1% in July to 9.9% in August largely due to a decline in fuel prices, most commentators think inflation has not yet peaked. Inflation is expected to increase further in October with the energy price cap increases coming into effect but the Government's energy support measures for households and businesses should exert a downward pressure on inflation thereafter. A significant part of the inflation figure is being driven by the tight labour market and strong wage growth. CPI inflation is expected to peak close to 10.4% in November but the tight labour market in particular are expected to impact underlying inflationary pressures until early next year.

The Monetary Policy Committee (MPC) has now recently increased the interest rate from 1.75% to 2.25% and they are now at their highest level since the global financial crisis in 2008.

2.2 Interest rate forecast

Link Asset Services (LAS) provide treasury advisory services to the Council and their latest forecast of interest rates as at on 27 September 2022 is shown in the table below. Public Works Loan Board (PWLB) rates in the table are based on the Certainty Rate which include a 0.2% reduction on the standard rates.

LAS expect the Monetary Policy Committee (MPC) to increase the interest rate to 5.00% by March 2023 in response to the Government's fiscal loosening, the tight labour market and inflation expectations and then fall back to 2.50% by September 2025.

Link Group Interest Rate View	27.09.22											
	Dec-22	Mar-23	Jun-23	Sep-23	Dec-23	Mar-24	Jun-24	Sep-24	Dec-24	Mar-25	Jun-25	Sep-25
BANK RATE	4.00	5.00	5.00	5.00	4.50	4.00	3.75	3.25	3.00	2.75	2.75	2.50
3 month ave earnings	4.50	5.00	5.00	5.00	4.50	4.00	3.80	3.30	3.00	2.80	2.80	2.50
6 month ave earnings	4.70	5.20	5.10	5.00	4.60	4.10	3.90	3.40	3.10	3.00	2.90	2.60
12 month ave earnings	5.30	5.30	5.20	5.00	4.70	4.20	4.00	3.50	3.20	3.10	3.00	2.70
5 yr PWLB	5.00	4.90	4.70	4.50	4.20	3.90	3.70	3.50	3.40	3.30	3.20	3.20
10 yr PWLB	4.90	4.70	4.60	4.30	4.10	3.80	3.60	3.50	3.40	3.30	3.20	3.20
25 yr PWLB	5.10	4.90	4.80	4.50	4.30	4.10	3.90	3.70	3.60	3.60	3.50	3.40
50 yr PWLB	4.80	4.60	4.50	4.20	4.00	3.80	3.60	3.40	3.30	3.30	3.20	3.10

2.4 Investment Strategy

The Treasury Management Strategy Statement (TMSS) for 2022/23, which includes the Annual Investment Strategy, was approved by Council on 3 March 2022, and sets out the Council's investment priorities as:

- Security of capital;
- Liquidity;
- Yield.

Whilst the Council will always seek to obtain the optimum return (yield) on its investments, this will at all times be commensurate with proper levels of security and liquidity. In the current economic climate it is considered appropriate either to keep investments short term to cover cash flow needs, or to extend the period up to 12 months with highly rated financial institutions, selected by the use of the LAS creditworthiness methodology (see below) which includes consideration of sovereign ratings.

Investment counterparty limits for 2022/23 are generally **£3m** per individual counterparty, however a higher limit of **£4m** per Money Market Fund is considered prudent since such funds are already by definition highly diversified investment vehicles. There is no limit on investment with the Debt Management Office (DMO) since this represents lending to central government. The Chief Financial Officer (CFO) has delegated authority to vary these limits as appropriate, and then to report any change to Cabinet as part of the next quarterly report.

Members are advised that no new variations have been made during Q2 of 2022/23, having been previously advised of an extension to £4m with Santander and a limitation to £3m with the CCLA Investment Management's Public Sector Deposit Fund (PSDF), both for operational reasons. These variations remain in place.

Limits with investment counterparties have not exceeded the prevailing levels approved by the CFO during the period 1 April to 30 September 2022.

Credit ratings advice is taken from LAS and the Chief Financial Officer has adopted the LAS credit rating methodology for the selection of investment counterparties. This employs a sophisticated modelling approach utilising credit ratings from all three of the main rating agencies to give a suggested maximum duration for investments. Accordingly it does not place undue reliance on any one agency's ratings.

The methodology subsequently applies an "overlay" to take account of positive and negative credit watches and/or credit outlook information, which may increase or decrease the suggested duration of investments. It then applies a second overlay based on the credit default swap spreads for institutions, the monitoring of which has been shown to give an early warning of likely changes in credit ratings. It also incorporates sovereign ratings to ensure selection of counterparties from only the most creditworthy countries. The current Treasury Strategy permits the use of any UK counterparties subject to their individual credit ratings under the LAS methodology. It also permits the use of counterparties from other countries with a minimum sovereign rating of AA minus. For information, the UK currently has a rating of AA minus.

The LAS modelling approach combines all the various factors in a weighted scoring system and results in a series of colour coded bands which indicate the creditworthiness of counterparties. The colour bandings are as follows:

- Yellow 5 years (UK Government debt or its equivalent)
- Dark pink 5 years for Ultra Short Dated Bond Funds (credit score 1.25)
- Light pink 5 years for Ultra Short Dated Bond Funds (credit score 1.50)
- Purple 2 years
- Blue 1 year (nationalised or semi nationalised UK banks only)
- Orange 1 year
- Red 6 months
- Green 100 days
- No colour not to be used

Significant downgrades by the Ratings agencies have not materialised since the beginning of the Covid-19 crisis in March 2020. Where changes were made these were generally limited to "outlooks". However, as economies have begun to reopen, there have been some instances of previous reductions to ratings being reversed.

Credit ratings are monitored weekly and the Council is also alerted to interim changes by its use of the LAS creditworthiness service, however ratings under the methodology, including sovereign ratings, will not necessarily be the sole determinant of the quality of an institution. Other information sources used will include the financial press, share price and other such information pertaining to the banking sector in order to establish the most robust scrutiny process on the suitability of potential investment counterparties.

The ultimate decision on what is prudent and manageable for the Council will be taken by the Chief Financial Officer under the approved scheme of delegation.

2.5 Treasury Activity during Quarter 2 of 2022/23

The Treasury Activity Report for the quarter ended 30 September 2022 is attached at Appendix 1, in accordance with the Treasury Management Strategy.

Members will note that investment interest of £165,681 was generated from money market fund (MMF) activity, term deposits with banks and building societies, and the property fund, during the period from 1 April to 30 September 2022. This represents an overall equated rate for the Council of 0.75% and outperforms the benchmark 12 month compounded Sterling Overnight Index Average (SONIA) rate, which averaged 0.72% at 30 September 2022. In cash terms this represents additional income to the General Fund of around £6,700 and was achieved by positive investment management and, in particular a favourable return on the property fund (see below).

During the period from 1 April to 30 September 2022, significant use was made of the Council's three MMFs. These are AAA rated investment vehicles which allow the pooling of many billions of pounds into highly diversified funds, thus reducing risk. The current rates of return on these funds are between 1.955% and 2.138%, which whilst low, remain generally higher than overnight treasury deposit rates, and the rate obtainable from the Debt Management Office (DMO).

The Council made an investment of £1m in the CCLA Local Authorities Property Fund (LAPF) on 1 December 2017. The LAPF is a local government investment scheme approved by the Treasury under the Trustee Investments Act 1961 (section 11). Dividends are treated as revenue income and have in previous years averaged around 4%. The fund performed better than expected during 2021/22 despite challenging economic conditions and the equated dividend for the year remained at 4%. At the time of writing, confirmation of the Q2 dividend for 2022/23 had not been received but the dividend for Q1 of 2022/23 was £9,030 which when compared to the dividend of £8,825 for Q4 of 2021/22 appears to indicate an upward trend.

This investment allows the Council to introduce a property element into its investment portfolio without the risks associated with the direct purchase of assets. It should be noted however that the capital value is **not** guaranteed and can fall as well as rise. The certificated value of the investment at 31 March 2022 was £1,092,989 which was in excess of the original investment of £1m. This investment is regarded as a long-term commitment.

Interest rates in the market are now being to move upwards in response to the rise in the bank rate. As loans mature every effort is made to replace them at favourable rates. As regards investments, security and liquidity will always be the overriding factors in the Council's treasury management. As stated in 2.2 above, LAS currently forecast that Bank Rate will peak at 2.75% in March 2023 and then fall back to 2.25% by June 2025.

The Quarterly Budget Monitoring and Virement Report – Quarter 2 on today's agenda proposes increasing the 2022/23 budget for investment income to £250,000 from the current level of £120,000. The revised budget should be achieved, especially in view of the level of cash balances available for short term investment and the recent increases in interest rates.

2.6 New borrowing

At 30 September 2022 no new borrowing had been undertaken. However it is anticipated that up to £2m may be arranged during the coming months. The projected outturn for PWLB interest payable is £395,000 which is in line with the current approved estimate.

Advice will be taken from LAS with regard to the amount and timing of any additional borrowing, and should conditions become advantageous, some borrowing in advance of need will also be considered by the Chief Financial Officer. The Council's Capital Financing Requirement (CFR) represents its underlying need to borrow to finance capital investment. Due to favourable interest rates, borrowing in advance of need is sometimes desirable, with the result that the CFR can differ to the actual borrowing planned in the year.

Councils may not borrow in advance of need purely to profit from the investment of the extra sums borrowed. However, prudent early borrowing for a demonstrable service objective is permitted. Serious consideration must be given to the cost of carrying any additional borrowing during the period prior to it being required for the financing of capital expenditure since this places a further burden on the General Fund.

2.7 Debt rescheduling

When the current day PWLB rate for the same term is higher than that being paid on an existing loan there is the potential for a discount to be receivable if the loan is repaid prematurely.

Debt rescheduling opportunities were limited for many years due to both the low interest rate environment and the structure of PWLB interest rates. Rising interest rates may create debt rescheduling opportunities going forwards and advice in this regard will continue to be taken from LAS. No debt rescheduling has been undertaken during the period from 1 April to 30 September 2022.

2.8 Compliance with Prudential and treasury indicators

It is a statutory duty for the Council to determine and keep under review the affordable borrowing limit. The Council's approved Prudential and Treasury Indicators (affordability limits) are included in the Treasury Management Strategy Statement (TMSS) approved by Full Council on 3 March 2022.

During the financial year to date the Council has at all times operated within the treasury limits and Prudential Indicators set out in the Council's TMSS, and in compliance with the Council's Treasury Management Practices. The Prudential and Treasury Indicators as at 30 September 2022 are shown at Appendix 2.

A) Prudential Indicators:

These indicators are based on estimates of expected outcomes, and are key indicators of "affordability". They are monitored on a quarterly basis, and Appendix 2 compares the approved indicators with the projected outturn for 2022/23, and shows variances on the indicators, as described below:

a. Capital Expenditure

The latest projected outturn shows that total capital expenditure is expected to be £11,987,000. This differs to the approved indicator of £6,460,300 due to the inclusion of approved carry-forward requests from 2021/22 and variations on the current year's capital programme.

b. Capital Financing Requirement (CFR)

The CFR represents the historic outstanding capital expenditure which has not yet been paid for from capital or revenue resources, and is essentially a measure of the Council's underlying borrowing need. The CFR does not increase indefinitely since the minimum revenue provision (MRP) is a statutory annual revenue charge for the economic consumption of capital assets.

At 30 September the projected closing CFR for 2022/23 is £13,605,700. This differs to the approved indicator of £16,250,800 due to deferrals on the 2021/22 capital programme into 2022/23 along with deferrals on the 2022/23 capital programme into 2023/24. In addition, some schemes in the 2022/23 capital programme intended to be financed by borrowing are now expected to cost less than had been anticipated.

c. Gearing ratio

The concept of “gearing” compares the total underlying borrowing need (the CFR) to the Council’s total fixed assets and the gearing ratio can provide an early indication where debt levels are rising relative to long term assets held.

The projected gearing ratio at 31 March 2023 is 33%, which is in line with the approved indicator and is broadly comparable with the average gearing ratio for councils of a similar size.

d. Ratio of financing costs to net revenue stream

This indicator identifies the trend in the cost of borrowing net of investment income against the net revenue stream. Financing costs represent the element of the Council’s budget to which it is committed even before providing any services.

The projected outturn of 9.89% for service related expenditure is only marginally higher than the approved indicator of 9.76%.

e. Maximum gross debt

The Council must ensure that its gross debt does not, except in the short term, exceed the opening capital financing requirement, plus estimates of any additional CFR for 2022/23 and the following two financial years. This allows flexibility for early borrowing for future years, but ensures that borrowing is not undertaken for revenue purposes. The Council’s gross debt at 30 September 2022 was £10,811,577 which was within the approved indicator.

g. Ratio of internal borrowing to CFR

The Council is currently maintaining an “internal borrowing” position, ie. the underlying borrowing need (CFR) has not yet been fully funded with loan debt as cash supporting the Council’s reserves and balances is being used as a temporary measure.

The projected outturn for internal borrowing is 6%, which is lower than the approved indicator of 15% due to variations to the capital programme which, in turn, reduce the projected outturn for the CFR and hence the difference between the CFR and projected external borrowing.

B) Treasury Management Indicators:

These indicators are based on limits, beyond which activities should not pass without management action. They include two key indicators of affordability and four key indicators of prudence.

Affordability:

a. Operational boundary for external debt

This is the limit which external debt is not “normally” expected to exceed. In most cases, this would be a similar figure to the CFR, but it may be lower or higher depending on the levels of actual debt, and must allow for unusual cashflow movements.

b. Authorised limit for external debt

This limit represents a control on the “maximum” level of borrowing. It is the statutory limit determined under s3 (1) of the Local Government Act 2003 and represents the limit beyond which external debt is prohibited. The Authorised Limit must be set, and revised if necessary, by Full Council. It reflects a level of external debt which, while not desirable, could be afforded in the short term, but is not sustainable in the longer term. The Government retains an option to control either the total of all councils’ plans, or those of a specific council, although this power has not yet been exercised.

Prudence:

c. Upper limits for the maturity structure of borrowing

These are set to reduce the Council’s exposure to large fixed rate sums falling due for refinancing.

d. Maximum new principal sums to be invested during 2022/23 for periods in excess of one year (365 days)

All such investments are classified as “non-specified”. This indicator is subject to the overall limit for non-specified investments set out in the TMSS, and to the overall limit per counterparty.

e. Interest rate exposure

The latest Treasury Management Code requires a statement in the TMSS explaining how interest rate exposure is managed and monitored by the Council, and this is repeated below:

The Council has a general preference for fixed rate borrowing in order to minimise uncertainty and ensure stability in the charge to revenue, however it is acknowledged that in certain circumstances, some variable rate borrowing may be prudent, for example if interest rates are expected to fall. The Council’s investments are generally for cashflow purposes and accordingly a mix of fixed and variable rates will be used to maximise flexibility and liquidity. Interest rate exposure will be managed and monitored on a daily basis by the Chief Financial Officer.

Local indicators for the proportions of fixed and variable rate loans, have been retained by the Council for information purposes.

Appendix 2 shows the actual position as at 30 September 2022, and demonstrates that all activities are contained within the currently approved limits.

2.9 Other Issues

Changes in Risk Appetite

The CIPFA Prudential Code and Treasury Management Code (both updated in 2021) have placed greater importance on risk management. Where a local authority changes its risk appetite (for example, moving surplus cash into or out of certain types of investment funds or other investment instruments) then this change in risk appetite should be brought to Members attention in treasury management update reports. There are no changes in risk appetite to report.

There are no other significant treasury management issues that have arisen since approval of the TMSS on 3 March 2022 that need to be brought to the attention of Members.

3 Alternative Options

An alternative option is to fail to present a mid year Prudential Code Indicator Monitoring and Treasury Activity Report. This would contravene the minimum requirements as set out in the relevant legislation.

The Council's Treasury Management Strategy Statement (TMSS) requires the presentation of quarterly treasury management reports to Members and exceeds the minimum requirement.

4 Financial Implications

No specific financial implications are attributable to this report.

5 Legal Implications

There are no legal implications arising from this report.

6 Equalities Implications

There are no equalities implications arising from this report.

7 Carbon Reduction/Environmental Sustainability Implications

There are no carbon reduction/environmental sustainability implications arising from this report.

8 Appendices

1. Treasury Activity Report 2022/23 for Quarter 2 (30 September 2022).
2. Prudential and Treasury Indicator Monitoring 2022/23 for Quarter 2.

9 Background Papers

None identified.

10 Reasons for Recommendation

To comply with the requirements of the Council's Treasury Management Strategy Statement.

Statutory Officer approval:

Approved by: Chief Financial Officer

Date: XX.10.2022

Approved by: Monitoring Officer

Date: XX.10.2022

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For Quarter ended 30 September 2022

	Position @ 1 July 2022	Loans Made During Q2	Loans Repaid During Q2	Position @ 30 September 2022
	£	£	£	£
<u>Long Term Borrowing</u>				
PWLB	10,811,577	0	0	10,811,577
Total Long Term Borrowing	10,811,577	0	0	10,811,577
<u>Temporary Borrowing</u>				
Local Authorities	0	0	0	0
Central Government	0	0	0	0
Banks & Other Institutions	0	0	0	0
Total Temporary Borrowing	0	0	0	0
TOTAL BORROWING	10,811,577	0	0	10,811,577
<u>Long Term Investment</u>				
CCLA Local Authorities Property Fund (LAPF)*	(1,000,000)	0	0	(1,000,000)
Total Long Term Investment	(1,000,000)	0	0	(1,000,000)
<u>Short Term Investment</u>				
Aberdeen Standard MMF	(1,755,000)	(7,365,000)	5,120,000	(4,000,000)
Bank of Scotland	0	0	0	0
Barclays	(3,000,000)	0	0	(3,000,000)
Blackrock MMF	(3,955,000)	(2,890,000)	3,075,000	(3,770,000)
CCLA PSDF (MMF)	(3,000,000)	0	0	(3,000,000)
Close Brothers	(2,000,000)	0	0	(2,000,000)
Debt Management Office	(9,560,000)	(15,040,000)	20,850,000	(3,750,000)
Goldman Sachs	(3,000,000)	(3,000,000)	3,000,000	(3,000,000)
HSBC Treasury	0	(3,000,000)	0	(3,000,000)
Local Authorities & Other	0	0	0	0
Nationwide	(3,000,000)	(1,000,000)	1,000,000	(3,000,000)
Santander	0	0	0	0
Total Short Term Investment	(29,270,000)	(32,295,000)	33,045,000	(28,520,000)
TOTAL INVESTMENT (See below)	(30,270,000)	(32,295,000)	33,045,000	(29,520,000)
NET BORROWING / (INVESTMENT)	(19,458,423)	(32,295,000)	33,045,000	(18,708,423)

Temporary Borrowing & Investment Statistics at 30 September 2022**Investment:**

Fixed Rate Investment	(20,560,000)	(22,040,000)	24,850,000	(17,750,000)
Variable Rate Investment	(9,710,000)	(10,255,000)	8,195,000	(11,770,000)
TOTAL INVESTMENT	(30,270,000)	(32,295,000)	33,045,000	(29,520,000)

Proportion of Fixed Rate Investment	60.13%
Proportion of Variable Rate Investment	39.87%
Temporary Investment Interest Receivable	£ 165,681
Equated Temporary Investment	£ 22,233,949
Weighted Average Interest Rate Received (Interest Receivable / Equated Investment)	0.75%
Compounded SONIA (6 month backward looking)	1.21%
Compounded SONIA (12 month backward looking)	0.72%

Borrowing:

Temporary Borrowing Interest Payable	£ -
Equated Temporary Borrowing	£ -
Weighted Average Interest Rate Paid (Interest Payable / Equated Borrowing)	n/a

	<u>If SONIA</u>	<u>Worse/Better by</u>
6 Month	266,702	(101,021)
12 Month	158,943	6,738

* The long-term investment of £1,000,000 in the CCLA Local Authorities Property Fund (LAPF) shown represents the sum originally invested and not the current value. The certificate value at 31 March 2022 was £1,092,989.

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	2022/23 Original Estimate (Council 03/03/22)	2022/23 Position at 30-Sep-22
A) Prudential Indicators		
<u>Affordability:</u>		
i) Capital Expenditure	£ 6,460,300	£ 7,075,600
ii) Capital Financing Requirement	£ 16,250,800	£ 13,605,700
iii) Gearing (CFR to Long Term Assets)	35%	33%
iv) Ratio of Financing Costs to Net Revenue Stream-Services	9.76%	9.89%
v) Maximum Gross Debt	£ 16,517,100	£ 10,811,577
vi) Ratio of Internal Borrowing to CFR	15%	6%
B) Treasury Management Indicators		
<u>Affordability:</u>		
i) Operational Boundary for External Debt:		
Borrowing	£ 17,500,000	£ 10,811,577
Other Long Term Liabilities	£ 1,500,000	£ -
Total Operational Boundary	£ 19,000,000	£ 10,811,577
ii) Authorised Limit for External Debt:		
Borrowing	£ 18,500,000	£ 10,811,577
Other Long Term Liabilities	£ 1,500,000	£ -
Total Authorised Limit	£ 20,000,000	£ 10,811,577
<u>Prudence:</u>		
iii) Investment Treasury Indicator and limit: Max. NEW principal sums invested in 2022/23 for periods OVER 365 days (ie. non-specified investments), subject to maximum non specified per counterparty of £3m AND to the prevailing overall counterparty limit, AND to the TOTAL non specified limit of £5m.	£ 3,000,000	£ -
iv) Upper & Lower limits for the maturity structure of outstanding Borrowing during 2022/23:		
Under 1 Year	40%	0%
1 Year to 2 Years	40%	0%
2 Years to 5 Years	50%	0%
5 Years to 10 Years	50%	6%
Over 10 Years	100%	94%

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Report to Cabinet

Subject: Quarterly Budget Monitoring and Virement Report – Quarter 2
September 2022

Date: 3 November 2022

Author: Senior Leadership Team

Wards Affected

Borough-wide

Purpose

- To update Cabinet on the forecast outturn for Revenue and Capital Budgets for 2022/23. The budgets include all approved carried forward amounts from the 2021/22 financial year.
- To request approval from Cabinet for the changes to the budget as set out in this report.

Key Decision

This is a key decision.

Recommendation(s)

Members are recommended to:

- 1) To approve the General Fund Budget virements set out in Appendix 1;**
- 2) To note the use of reserves and funds during quarter two as detailed in Appendix 2;**
- 3) To approve the changes to the capital programme included in paragraph 2.3.**

1. Background

- 1.1 The Council has made a commitment to closely align budget and performance management. This is in line with accepted good practice.
- 1.2 To deliver this commitment, systems to monitor performance against revenue and capital budgets, improvement activity and performance indicators have all been brought together and are now embedded in the way the Council

works. Whilst the budget and performance information is presented in 2 separate reports, they are reported to Cabinet together and will appear on the same agenda.

- 1.3 The Financial Management system is being updated to reflect the recent changes in Portfolio Holder responsibilities. This report is based upon the previous Portfolio Holder responsibilities but future monitoring reports to Cabinet along with the 2023/24 budget reports will reflect the new arrangements.

2. Proposal

2.1 General Fund Revenue Budget Summary

The following table summarises the overall financial position of the General Fund Revenue Budget and the expected total spend for the year. This information has been compiled using the best information made available to Financial Services by the relevant spending officers as at 30 September 2022.

The Council's General Fund outturn is projected to be overspent by £192,200. In order to ensure the Cabinet General Fund is maintained within its maximum, it is proposed that Cabinet approve a transfer of £192,200 from the Transformation Reserve. This will be in addition to the £76,000 transfer from the Transformation Reserve to meet the cost of the moving employees on SCP 1 to SCP 4 to a minimum SCP 5 and the £33,300 transfer to the Transformation Reserve in respect of the removal of the additional 1.25% National Insurance charge as set out in the report.

General Fund Revenue Budget 2022/23 – Change Analysis

	£
Net Council Budget for 2022-23 approved by Council on 3 March 2022 and Cabinet's Maximum Budget is:	12,374,100
Up to the end of September 2022 expenditure less income totalled	5,542,217
In the remaining 6 months of year we expect net expenditure to be	7,024,083
Total net revenue spend for the year is currently expected to be	12,566,300
Total Projected Revenue (Under)/ Overspend 2022/23	192,200
Proposed Transfer from Earmarked Reserves For Approval	(192,200)
Total net revenue spend for the year is expected to be	12,374,100

Appendix 1 outlines how the General Fund Revenue budget is divided between the Portfolios of the Council and includes a detailed variance analysis identifying the current proposed changes for quarter two against the approved budget for each Portfolio area. Cabinet is recommended to approve these changes.

The major variances detailed in Appendix 1 include:

Expenditure:

- Additional estimated cost of £531,300 in respect of the April 2022 pay award offer.
- Saving of (£86,500) on Minimum Revenue Provision (MRP) to reflect borrowing on actual capital expenditure incurred in 2021/22.
- An estimated cost of £76,000 from moving employees on SCP 1 to SCP 4 to a minimum SCP 5 backdated to April 2022, funded from Transformation Reserve.
- Saving of (£33,300) from removal of the additional 1.25% national insurance charge with effect from November 2022 originally intended for the Health and Social Care Levy, transferred to Transformation Reserve.
- Cabinet on 6 October 2022 approved the closure of the Commercial Tree Service due to recruitment issues impacting upon service delivery. The net budget for 2022/23 is (£1,700). The position to September 2022 shows net expenditure of £66,500 with a forecast net expenditure of £59,800 for 2022/23.
- Additional expenditure of £41,000 on Discretionary Housing Payments.

Income:

- Increase in investment income following rise in interest rates (£130,000)
- Additional Garden Waste income (£48,700).

Details of the budget virements authorising the usage of Earmarked Reserves and Revenue Budget Funds as approved by the Chief Financial Officer and relevant Corporate Director in accordance with Financial Regulations are set out in **Appendix 2**. No virements were approved by Portfolio Holders for amounts of £50,000 or less during quarter two.

Cost of Living - Inflationary Pressures

As highlighted in the Quarter 1 monitoring report presented to Cabinet on 4 August 2022 and in Appendix 1, increasing pressures arising from the cost of living crisis are affecting all organisations as well as this Council. Close attention is therefore being paid to this and attempts are being made to capture and report upon the likely impact. It is intended that a mid-year review of the Medium Term Financial Plan (MTFP) be undertaken to incorporate these and any other items that may significantly affect the Council's income and expenditure and that this be reported to a future Cabinet meeting.

Budget Impacts - Cost and Income

The cost of living crisis is going to have an impact upon staff as the rising prices impact upon disposable income. The Council has included a sum of £418,700 in the 2022/23 Revenue Budget for the April 2022 pay award based upon an assumed 3.0% increase.

On 25 July 2022 the National Employers proposed an increase of £1,925 on all NJC pay points 1 and above with effect from 1 April 2022. Assuming 380 full time equivalent employees and 30% for employers' national insurance and superannuation costs would produce additional costs in excess of £950,000. UNISON accepted the offer whilst Unite and the GMB undertook consultations that closed in October 2022 and for which the results are awaited. If the offer is accepted then an additional budget allocation of £531,300 would be required to meet the estimated cost.

In response to the cost of living pressures, the Council has established an Inflationary Pressures Contingency Reserve. The balance at 1 April 2022 was £250,000 with a further £46,500 added following the Quarter 1 report to Cabinet on 4 August 2022. It is proposed that the Inflationary Pressures Contingency Reserve is used to meet part of the additional cost of the 1 April 2022 pay award. This will reduce the Inflationary Pressures Contingency Reserve to zero.

The Leader of the Council agreed on 21 September 2022 to award a temporary cost of living support payment of £250 (pro rata) to all of the Council's current contracted staff in Pay Bands 1 to 7 with the estimated cost of £95,000 to be met from a contribution from the Efficiency and Innovation Reserve.

The Appointments and Conditions of Service Committee (ACSC) agreed on 5 October 2022 that a consultation process with the unions on moving all employees on pay points SCP 1 to 4 onto a minimum spinal column pay point of SCP5 (Band 3) with effect from 1 April 2022. It is estimated that the additional cost of this proposal is £76,000 per annum. ACSC are due to meet on 7 December 2022 to decide upon this proposal.

The then Chancellor of the Exchequer announced on 23 September 2022 that the additional 1.25% national insurance charge introduced in April 2022 was to be removed from November 2022. This is expected to reduce the Council's employers' national insurance contribution by £33,300 in 2022/23.

Despite the difficult economic environment, good performance is being maintained as regards collection rates for council tax and business rates. As at 30 September 2022, 55.01% of council tax due for collection in 2022/23 had been received compared to an estimate of 55.39% at that date, a shortfall of £312,367. The position for business rates was even better, with 61.20% of the sum due for collection having been received compared to an estimate of 54.89% at that date.

One positive consequence of the cost of living crisis is an increase in the base rate set by the Monetary Policy Committee (MPC) which now stands at 2.25% and is expected to go even higher. This has increased the amount of investment income with £250,000 now anticipated in 2022/23.

Support for Residents

The Council made some provision to alleviate the impact of some cost pressures for the most financially vulnerable residents. For example, the Council has delivered £60,000 of hardship relief to council taxpayers in receipt of Council Tax Reduction Scheme (CTRS) support.

In addition to distributing almost £6.9m in mandatory energy bill rebates in accordance with the Governments scheme to pay £150 to households in council tax bands A to D, the Council has received discretionary funding of £172,800 which has been distributed in accordance with its own eligibility criteria.

The Council provides discretionary housing payments to assist with housing costs for which it receives some grant funding. However the demands in 2022/23 are exceeding the budget of £104,000 and it is presently expected that expenditure of £145,000 will be incurred for the year.

The Council helps support the Household Support Fund by making referrals to Nottinghamshire County Council of vulnerable residents that may be eligible for assistance.

2.2 Efficiency programme – Progress Update

Since 2014/15 the Council has approved six separate budget reduction programmes totalling £7m net of risk provision, including the new programme of £545,000 approved during the 2022/23 budget process.

Of the total £7m programme, £1,169,200 remains to be delivered over the period 2022/23 to 2024/25 with £763,700 originally planned for 2022/23.

In terms of 2022/23, the revised efficiency programme due for delivery is now £742,000 as set out in the table below.

Movements on Efficiencies 2022/23	
	£
Approved Efficiency Programme 2022/23	(763,700)
Quarter 1 Deferrals	0
Deferred Efficiencies to 2023/24 at Quarter 2	
Communications and Publicity - Sponsorship and Advertising	14,700
Rent - Council Chamber	3,000
Removal from Efficiency Programme	
Commercial Tree Team	4,000
Quarter 2 movements	21,700
Revised 2022/23 Efficiency Programme	(742,000)

As shown in appendix 1, the £100,000 DNA Membership Increase efficiency for 2022/23 is not going to be achieved in full. However, the Big Wave project efficiency of £250,000 scheduled for 2023/24 is being partially delivered early.

The 2022/23 budget included an additional £100,000 vacancy rate target. Appendix 1 shows that savings of £84,400 have been achieved mainly in Leisure and Housing Needs and the target is expected to be met.

Delivery of the 2022/23 programme will continue to be monitored and an update provided in future reports.

2.3 **Capital Programme**

Appendix 3 details the current projected position on the Capital Programme and its financing for 2022/23, analysed by Portfolio, and this is summarised in the table below. Cabinet is recommended to approve these changes.

Quarter 2 amendments to the current capital programme of £1,316,300 are presented in the following table.

Capital Budget 2022/23 - Change Analysis	
	£
Original 2022/23 budget approved by Cabinet on 17 February 2022	6,460,300
Council Approved Carry Forwards from 2021/22	3,064,400
Approved amendments to the programme in Quarter 1	1,146,000
Current approved budget for 2022/23	10,670,700
Proposed Amendments to the Programme at Quarter 2	
Additions to capital programme :	
Gedling Access Road (GAR) (CIL funded)	4,480,100
UK Shared Prosperity Fund	291,300
Depot works	100,000
The Arnold Market Place	53,900
Repairs works	40,000
Holocaust Memorial (Funded by Asset Management Fund)	10,000
Deferrals to 2023/24 :	
Burton Road and Station Road Project	(2,558,800)
Vehicle Replacement Programme	(385,000)
Hazelford Way Industrial Units	(350,000)
Civic Centre Window Replacement	(200,000)
Lambley Lane Play Area Refurbishment	(111,000)
Reductions to programmes :	
Arnold Leisure Centre - Replacement Theatre System	(20,000)
Killisick Recreation Area	(14,200)
Property Flood Resilience	(10,000)
Asset Management Fund (General)	(10,000)
Total Proposed Amendments	1,316,300
Revised Capital Programme 2022/23	11,987,000
Actual Expenditure to Quarter 2 2022/23	1,969,900
Estimated Expenditure Quarter 3 - 4 2022/23	10,017,100
Projected Outturn	11,987,000

Additions to the 2022/23 capital programme:

- Gedling Access Road (GAR) £4,480,100 – The Council has been receiving Community Infrastructure Levy (CIL) contributions from developers for a number of years that are now required to be formally transferred to Nottinghamshire County Council to assist with the financing of this scheme.

- UK Shared Prosperity Fund £291,300 – The Council has been allocated a sum of £2,866,500 in revenue and capital funding through to 2024/25 subject to the approval of an Investment Plan. This addition is in respect of a number of individual capital schemes that are due to commence in 2022/23 upon approval of the Investment Plan.
- Depot Works £100,000 – This scheme is to enable a number of repairs and improvement works linked to the property conditions survey to be undertaken at the Depot and is to be met from the Asset Management Reserve.
- The Arnold Market Place £53,900. These additional costs include:
 - Contractor £38,000. This reflects what has currently been billed to the project and is to be funded from the Economic Development Reserve (£28,000) and Risk Management Reserve (£10,000). The final payments due to the contractor are presently being negotiated and will be included in future reports.
 - Consultancy Services £15,900. These are costs associated with extending the contract to November 2022 and are to be funded from the Economic Development Reserve.
- Ouse Dyke Repair Works £40,000 – This scheme is to undertake specialist work to address some of the effects of bank erosion at the Ouse Dyke in Carlton and is to be met from the Asset Management Fund.
- Holocaust Memorial £10,000. The procurement process indicates additional budget required for this scheme in addition to the original £35,000 allocated and it is proposed that it be funded from the unallocated Asset Management Fund total.

Schemes proposed for deferral to 2023/24 totalling £3,404,800. These include:

- Burton Road & Station Road Affordable Housing scheme (£2,558,800). The project is currently being reviewed and a revised business case is to be submitted to Cabinet. The budget has been re-profiled with £100,000 remaining available in 2022/23 and the balance being deferred to 2023/24.
- Vehicle Replacement Programme (£385,000). A number of vehicles currently in the replacement programme for 2022/23 will not arrive until 2023/24. This is due to extended lead times on delivery and turnover of staff which has delayed the purchasing of some vehicles.
- Hazelford Way Industrial Units (£350,000). Programme timeframes are to be reviewed and alongside the capacity of the team. The project is therefore to be deferred to 2023/24.
- Civic Centre Window Replacement (£200,000). Due to workload and resources the programme has been re-profiled and the scheme is not expected to start before April 2023.

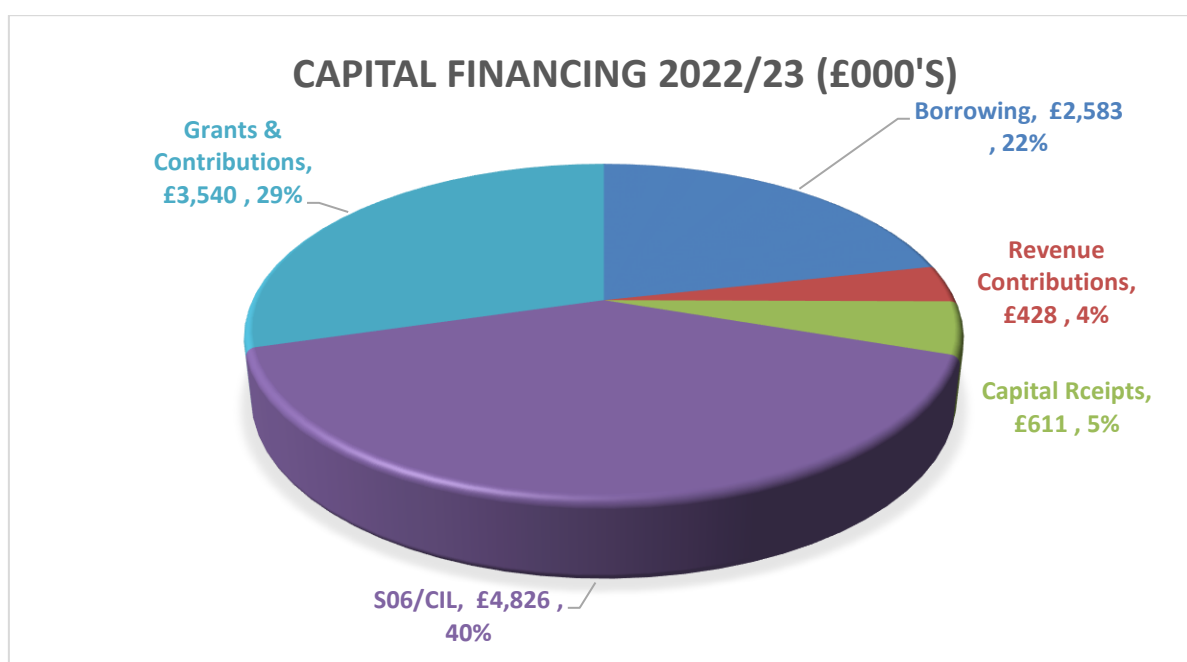
- Lambley Lane Play Area Refurbishment (£111,000). Supplier bids are due to be received in December 2022 with the work expected to start from April 2023.

Reductions to the 2022/23 capital programme:

- Arnold Leisure Centre replacement theatre system (£20,000). The procurement process has resulted in a saving on the anticipated cost of the project.
- Killisick Recreation Area (£14,200). The project is complete and the cost lower than anticipated. The project is fully funded through a FCC Communities grant.
- Property Flood Resilience Grant (£10,000). The scheme has finished and there are no more outstanding claims.
- Asset Management Fund (£10,000). This budget has been reallocated to the Holocaust Memorial scheme following the tendering exercise as outlined above.

2.4 **Capital Programme Financing**

The projected method of financing the current capital programme requirement of £11,987,000 is detailed in Appendix 3 and summarised in the chart below.



2.5 **Capital Receipts Monitoring**

When the Council sells General Fund assets it is permitted to use this income to fund capital expenditure. The initial capital receipts estimate for 2022/23 projects that £610,900 will be generated and used to finance the capital programme in 2022/23. There is no change to the capital receipts estimate projected at quarter 2 monitoring.

3 Alternative Options

Option – Not to amend the original Council approved budgets during the year to reflect the latest projected outturn position.

Advantages:

- The final outturn position of the Council can be easily compared to its original intentions when the budget was set and areas of budget risk identified.

Disadvantages:

- Budgets not aligned to current budget pressures resulting in increased likelihood of budget overspend and emerging Council priorities not being addressed;
- Restrict the effectiveness of medium term planning process and preparation of the forward budget if pressures and areas of efficiency are not readily identifiable during budget preparation;
- Budget not reflective of latest performance information.

Reason for rejection – the option is not likely to result in the best outcomes in financial management or support delivery of priorities.

4 Financial Implications

- 4.1 The nature of the report is such that it has significant resource implications across the Council. The report itself demonstrates how resources are being managed.

5 Legal Implications

- 5.1 None arising directly from this report.

6 Equalities Implications

- 6.1 None arising directly from this report.

7 Carbon Reduction/Environmental Sustainability Implications

- 7.1 None arising directly from this report.

8 Appendices

Appendix 1 - General Fund Revenue Budget 2022/23 – Budgetary Control Report

Appendix 2 - Use of Reserves and Revenue Fund Budgets

Appendix 3 - Capital Programme 2022/23 – Budgetary Control Report

9 Background Papers

Detailed Quarterly Budgetary Control Exception Reports

10 Reasons for Recommendations

- 10.1 To align the budgets to the current pressures and priorities and ensure the delivery of Council objectives is supported.

Statutory Officer Approval

Approved by: Chief Financial Officer

Date: XX

Approved by: Monitoring Officer

Date: XX

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Grand Summary**Revenue Quarterly Budgetary Control Report****Period 202206**

	Current Approved Budget	Profiled Budget	Actual to date	Variance	%	Projected Outturn	Projected Annual Variance
	£	£	£	£		£	£
Community Development	1,401,100	535,483	429,106	-106,377	-20	1,401,100	0
Housing, Health & Well-being	2,435,300	259,203	720,857	461,655	178	2,400,300	-35,000
Public Protection	1,520,000	480,100	255,616	-224,484	-47	1,520,000	0
Environment	5,444,100	1,348,523	897,741	-450,782	-33	5,527,300	83,200
Growth & Regeneration	1,135,500	347,650	256,670	-90,980	-26	1,144,600	9,100
Resources & Reputation	1,328,900	2,736,601	2,982,227	245,625	9	1,957,700	628,800
Total Portfolio Budget	13,264,900	5,707,560	5,542,217	-165,343	-3	13,951,000	686,100
Transfer to/ -from Earmarked Reserves	-890,800	2,900	0	-2,900	-100	-1,384,700	-493,900
Net Council Budget (Cabinets General Fund Maximum Budget)	12,374,100					12,566,300	192,200
Proposed Transfers from Earmarked Reserves							
Transformation Reserve						-192,200	-192,200
Net Council Budget (Cabinets General Fund Maximum Budget)	12,374,100					12,374,100	0

COMMUNITY DEVELOPMENT PORTFOLIO**BUDGETARY CONTROL REPORT - SEPTEMBER 2022****REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Community Grants</u>	£'000	£'000			Expenditure on Easter Holidays and Food (HAF) project offset by additional grant
Supplies & Services	209.2	240.6		31.4	
Revenue Income	(85.6)	(117.0)	31.4		
<u>All other budget heads</u>					Net Portfolio Total £0K
Including items previously reported	1,277.5	1,277.5			
PORTFOLIO TOTAL	1,401.1	1,401.1	31.4	31.4	

HOUSING, HEALTH & WELLBEING PORTFOLIO

BUDGETARY CONTROL REPORT - SEPTEMBER 2022

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Housing Needs</u>	£'000	£'000			
Employees Expenses	428.5	415.5	13.0		Savings from vacant Tenant Liaison Officer post
Premises Related Expenses	89.0	72.0	17.0		Reduced number of leases secured for temporary accommodation
Supplies & Services	229.4	259.4		30.0	Increased Bed and Breakfast expenditure
<u>Housing Benefit Admin</u>					
Employees Expenses	340.5	330.5	10.0		Savings from vacant posts
<u>Rent Allowances</u>					
Discretionary Housing Payments	104.0	145.0		41.0	Additional demand relating to economic environment
<u>Calverton Leisure Centre</u>					
Employee Expenses	380.9	366.7	14.2		Savings from vacant posts partly offset by casual staff paid at a lower rate
<u>Carlton Forum Leisure Centre</u>					
Revenue Income	(1,320.5)	(1,347.5)	27.0		Swimming Lesson income continues to increase following investment in teaching staff. This is partly offset by a reduction in attendances at exercise classes, general swimming and squash

HOUSING, HEALTH & WELLBEING PORTFOLIO**BUDGETARY CONTROL REPORT - SEPTEMBER 2022****REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Redhill Leisure Centre</u>	£'000	£'000			
Employee Expenses	398.9	394.0	4.9		Savings from vacant posts partly offset by casual staff paid at a lower rate
Revenue Income	(434.5)	(415.2)		19.3	DNA Memberships continue to fall with over 300 leavers in current period
<u>Arnold Theatre</u>					
Employees Expenses	163.5	153.8	9.7		Savings from vacant posts partly offset by casual staff paid at a lower rate
Supplies & Services	100.2	84.2	16.0		Reduced cinema attendances have led to lower income but there have been savings on production costs
Revenue Income	(216.4)	(204.4)		12.0	
<u>Arnold Leisure Centre</u>					
Employee Expenses	495.2	477.2	18.0		Savings from vacant posts partly offset by casual staff paid at a lower rate
Revenue Income	(647.2)	(660.2)	13.0		Swimming Lesson income continues to increase following investment in teaching staff
<u>Richard Herrod Centre</u>					
Employee Expenses	301.6	287.0	14.6		Savings from vacant posts partly offset by casual staff paid at a lower rate
Revenue Income	(283.3)	(263.2)		20.1	Fewer bookings have led to reduced income from hire charges and bar sales
All other budget heads Including items previously reported	2,305.5	2,305.5			
PORTFOLIO TOTAL	2,435.3	2,400.3	157.4	122.4	Net Portfolio Total

HOUSING, HEALTH & WELLBEING PORTFOLIO**BUDGETARY CONTROL REPORT - SEPTEMBER 2022****REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
	£'000	£'000			£35K Favourable

PUBLIC PROTECTION PORTFOLIO**BUDGETARY CONTROL REPORT - SEPTEMBER 2022****REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
No Budget Movements to Report	£'000	£'000			
<u>All other budget heads</u> Including items previously reported	1,520.0	1,520.0			
PORTFOLIO TOTAL	1,520.0	1,520.0	-	-	Net Portfolio Total

ENVIRONMENT PORTFOLIO

Appendix 1

BUDGETARY CONTROL REPORT - SEPTEMBER 2022

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable	Adverse	
	£'000	£'000	£'000	£'000	
<u>Street Care</u>					
Employee Expenses	575.4	595.9		18.0	Additional overtime costs
				2.5	Second Payment of the Driver Retention payment (See earmarked reserves)
Third Party Payments	2.2	9.2		7.0	Structural repairs works funded from Asset Management Reserve (See earmarked reserves)
<u>Parks</u>					
Employees	684.6	682.8	18.0	16.2	Savings from vacant posts within Parks Impact of remaining costs following closure of Commercial Tree Team
<u>Bestwood Country Park</u>					
Premises Related Expenses	28.7	38.7		10.0	Increase in the cost of electricity
<u>Pet Cremation Service</u>					
Premises Related Expenses	6.4	13.4		7.0	Increased number of cremations and rising gas costs
Income	(58.7)	(75.8)	17.1		Increased volume of activity within in the service
<u>Commercial Tree Teams</u>					
Employee Expenses	127.1	62.8	64.3		Reduction in income through the ceasing of the Commercial Tree Team service partially offset by salary savings
Supplies & Services	1.4	0.8	0.6		
Transport related expenses	15.8	0.0	15.8		
Income	(152.7)	(12.2)		140.5	

ENVIRONMENT PORTFOLIO

Appendix 1

BUDGETARY CONTROL REPORT - SEPTEMBER 2022

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable	Adverse	
	£'000	£'000	£'000	£'000	
<u>Waste Other</u>					
Supplies & Services	28.6	45.4		16.8	Additional garden waste bin issues
Income	(731.3)	(780.0)	48.7		Additional garden waste income
<u>Waste Services</u>					
Employee Expenses	0.0	13.9		13.9	Second Payment of the Driver Retention payment (See earmarked reserves)
<u>Fleet</u>					
Vehicle recharge costs		15.8		15.8	Reduction in fleet following closure of Commercial Tree Team service.
<u>All other budget heads</u> (including items previously reported)	4,916.6	4,916.6			
PORTFOLIO TOTAL	5,444.1	5,527.3	164.5	247.7	Net Portfolio Total £83.2k Adverse

GROWTH & REGENERATION PORTFOLIO**BUDGETARY CONTROL REPORT - SEPTEMBER 2022****REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable	Adverse	
	£'000	£'000	£'000	£'000	
<u>Economic Development</u>					
Employee Expenses		(10.0)	10.0		Savings from vacant posts (See earmarked reserves)
Income	(168.0)	(155.3)		5.0	Lower market income from stall holders
				7.7	Expenditure incurred with intention of being funded by Welcome Back Fund Grant but found not to meet eligibility criteria
Supplies & Services	223.5	236.5		13.0	
<u>Housing Strategy</u>					
Employee Expenses		(6.6)	6.6		Savings from vacant posts (See earmarked reserves)
<u>Development Management</u>					
Employee Expenses	490.0	500.0		10.0	Extra support for work on planning application services being funded through additional Planning Fees income
Income	(608.5)	(618.5)	10.0		
<u>All other budget heads</u> (including items previously reported)	1,198.5	1,198.5			
PORTFOLIO TOTAL	1,135.5	1,144.6	26.6	35.7	Net Portfolio Total

GROWTH & REGENERATION PORTFOLIO**BUDGETARY CONTROL REPORT - SEPTEMBER 2022****REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable	Adverse	
	£'000	£'000	£'000	£'000	£9.1K Adverse

RESOURCES & REPUTATION PORTFOLIO**BUDGETARY CONTROL REPORT - SEPTEMBER 2022****REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Corporate Management</u>	£'000	£'000			
Employee Expenses	497.3	494.0	3.3		Savings from an appointment on a lower spinal column point than anticipated and a reduction in officer hours
Supplies & Services	194.6	199.6		5.0	Additional solicitors fees for specialist work
<u>Legal Services</u>					
Supplies & Services	29.7	40.5		10.8	Additional cost from engaging external investigators to carry out Code of Conduct complaint.
<u>Elections</u>					
Supplies & Services	0.0	6.2		6.2	Costs of by election in Gedling ward in May 2022
<u>Corporate Officers</u>					
Income	(20.0)	0.0		20.0	Efficiency delivered in year through additional Garden Waste and Pet Cremation income.
<u>Insurance Premiums</u>					
Supplies & Services	276.0	262.4	13.6		Savings achieved from a tendering exercise.
<u>Public Land & Buildings</u>					
Premises	12.2	7.7	4.5		NNDR revaluation refund re Station Road, Carlton.
Supplies & Services	47.4	12.4	35.0		Professional fees for land sales, funded from Transformation reserve (See earmarked reserves)
Income	(362.7)	(359.7)		3.0	Council Chamber efficiency target not expected to be achieved in 2022/23. Proposed to defer to 2023/24.

RESOURCES & REPUTATION PORTFOLIO**BUDGETARY CONTROL REPORT - SEPTEMBER 2022****REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Central Provisions</u>	£'000	£'000			
Employee Expenses		531.0		531.0	Additional estimated cost of April 2022 pay award, part funded by Inflationary Pressures Contingency Reserve (see earmarked reserves)
		76.0		76.0	Moving employees on SCP1 to SCP4 to minimum SCP 5 from 1 April 2022
		(33.3)	33.3		Savings from removal of 1.25% national insurance charge (originally intended for Health & Social Care Levy) from November 2022
Employee Expenses	(100.0)	(15.6)		84.4	Vacancy Freeze Efficiency partial delivery through vacancies within Leisure and Housing Needs
<u>Communications & Publicity</u>					
Revenue Income	(21.7)	(6.0)		15.7	Underachieved Advertising & Sponsorship income. Target is considered unachievable in light of current economic conditions and proposed to defer to 2023/24
<u>Corporate Income & Expenditure</u>					
Interest	(120.0)	(250.0)	130.0		Increase in interest rates in Q2

RESOURCES & REPUTATION PORTFOLIO**BUDGETARY CONTROL REPORT - SEPTEMBER 2022****REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Movement in Reserves (MiRs)</u>	£'000	£'000			
Direct Revenue Financing	245.0	427.9	11.0		Deferral of Lambley Lane play area refurbishment to 2023/24
				38.0	Additional expenditure on the Arnold Market Place capital scheme (See earmarked reserves)
				15.9	Three month extension of consultancy services contract (See earmarked reserves)
				40.0	Ouse Dyke Repair Works
				100.0	Depot Works
Minimum Revenue Provision	725.0	638.5	86.5		Amended to reflect borrowing required for actual capital expenditure 2021/22.
<u>All other budget heads</u> (including items previously reported)	(73.9)	(73.9)			
PORTFOLIO TOTAL	1,328.9	1,957.7	317.2	946.0	Net Portfolio Total £628.8k Adverse

EARMARKED RESERVES**BUDGETARY CONTROL REPORT - SEPTEMBER 2022****REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable	Adverse	
	£'000	£'000	£'000	£'000	
<u>Transfer to/from Reserves</u>					
<u>Waste</u>					
Contribution from Community & Crime Reserve		(13.9)	13.9		HGV Driver retention payments
<u>Street Care</u>					
Contribution from Community & Crime Reserve		(2.5)	2.5		HGV Driver retention payments
Contribution from Asset Management Reserve		(7.0)	7.0		Structural repairs works
<u>MiRS</u>					
Contribution from Economic Development Reserve		(15.9)	15.9		Three month extension of consultancy services contract for Arnold Market Place.
Contribution from Economic Development Reserve		(11.4)	11.4		
Contribution from Risk Management Reserve		(10.0)	10.0		Additional expenditure on the Arnold Market Place scheme
Contribution from Economic Development Reserve		(16.6)	16.6		
Contribution to Asset Management Reserve		11.0		11.0	Deferral of Lambley Lane play area refurbishment to 2023/24
<u>Economic Development</u>					
Contribution to Economic Development Reserve		10.0		10.0	Vacancy savings
<u>Housing Strategy</u>					
Contribution to Economic Development Reserve		6.6		6.6	Vacancy savings
<u>Public Land & Buildings</u>					
Contribution to Transformation Reserve		35.0		35.0	Professional fees for Land Sales lower than initially planned. A reduced contribution is required.
<u>Central Provisions</u>					

Contribution from Transformation Reserve		(42.7)	42.7		Net effect of adjustments under Central Provisions relating to Employee Expenses
Contribution from Inflationary Pressures Contingency Reserve		(296.5)	296.5		Part of estimated cost of April 2022 pay award
<u>Estates</u>					
Contribution from Asset Management Reserve		(100.0)	100.0		Depot works following property condition surveys
<u>Environment</u>					
Contribution from Asset Management Reserve		(40.0)	40.0		Ouse Dyke repair works
<u>All other budget heads</u>	(890.8)	(890.8)			
Including items previously reported					
RESERVES TOTAL	(890.8)	(1,384.7)	556.5	62.6	Net Reserves Total £493.9K Net Contribution to/from Reserves

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Virements Approved for the use of Earmarked Reserves
Quarter Ended September 2022

Usage of Earmarked Reserves		
		£
	Community Development	
	Twinning Trip to Vandoeuvre	£1,000
	Contribution from Community & Crime Reserve	-£1,000
	Housing, Health & Well-being	
	Welfare Services Restructure	£17,400
	Contribution from Transformation Fund Reserve	-£17,400
	Resources & Reputation	
	Internal Audit	£30,000
	Contribution from Insurance Reserve	-£30,000
	H&S Advisor	£600
	Contribution from Community & Crime Reserve	-£600
	Depot replacement signage & white lines painting	£4,600
	Contribution from Risk Management Reserve	-£4,600
	Ouse Dyke residential works	£4,200
	Contribution from Asset Management Reserve	-£4,200
	Professional fees for sale of Killisick Fields	£45,000
	Contribution from Transformation Fund Reserve	-£45,000
	Civica eSecure - e-billing	£26,500
	Contribution from Transformation Fund Reserve	-£26,500
	Cost of Living Support Payment for staff (bands 1 to 7)	£95,000
	Contribution from Efficiency & Innovation reserve	-£95,000
	Total Expenditure	£224,300
	Total Reserves	-£224,300

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Project	Original Capital Programme	Carry F/wds	Approvals to Q1	Qtr 2 Proposals	Revised Capital Programme Q2
Netherfield Forum	-	-	55.0		55.0
Community Development	-	-	55.0	-	55.0
Burton Road - Affordable Housing	1,518.8	50.0	-	(1,518.8)	50.0
Station Road - Affordable Housing	1,040.0	50.0	-	(1,040.0)	50.0
Temporary Accommodation	-	432.9	-		432.9
ALC Replacement Theatre System	-	35.0	-	(20.0)	15.0
Leisure Management System 2021	75.0	-	-		75.0
Housing, Health & Well-being	2,633.8	567.9	-	(2,578.8)	622.9
CCTV Developments	65.0	-	-		65.0
Disabled Facilities Grants	1,000.0	320.5	-		1,320.5
Green Homes Grant Scheme	-	726.6	891.0		1,617.6
Public Protection	1,065.0	1,047.1	891.0	-	3,003.1
Car Park Resurfacing and Fencing	65.0	-	-		65.0
Vehicle Replacement Programme	1,422.5	48.0		(385.0)	1,085.5
Flood Alleviation Works	60.0	-	-		60.0
King George V - Provision of Public Toilets	-	113.3	-		113.3
Killisick Recreation Area	-	14.2	-	(14.2)	-
Arnold Flood Alleviation	-	50.0	-		50.0
Sand Martin Bank Bird Hide	-	54.9	-		54.9
King George V Pavilion Refurbishment	-	50.0	-		50.0
Green Lung Project	-	49.2	-		49.2
Colwick Rectory Play Area Refurbishment	100.0	-	-		100.0
Holocaust Memorial Cherry Tree Reflection Circle	35.0	-	-	10.0	45.0
St Mary's Play Area Refurbishment	100.0	-	-		100.0
Willow Park - Footpath extension	-	-	25.0		25.0
AMF - Lambley Lane Changing Room & Pitch Renova	-	156.3	-		156.3
Carlton Cemetery	-	13.3	-		13.3
Lambley Lane Play Area Refurbishment			111.0	(111.0)	-
Bestwood Country Park Car Park extension			36.8		36.8
Ouse Dyke Repair Works				40.0	40.0
Environment	1,782.5	549.2	172.8	(460.2)	2,044.3
Hazelford Way Industrial Units	350.0	-	-	(350.0)	-
Arnold Market	-	561.9	27.2	53.9	643.0
Carlton Square Development	-	31.8	-		31.8
Carlton Square Service Yard	-	25.0	-		25.0
Gedling Access Road (GAR)				4,480.1	4,480.1
UK Shared Prosperity Fund				291.3	291.3
Growth & Regeneration	350.0	618.7	27.2	4,475.3	5,471.2
Carbon Reduction (CR) Initiatives	-	88.1	-		88.1
CR - GCP Charge Points	-	62.9	-		62.9
CR - Civic Centre Charge Points	-	14.1	-		14.1
CR - Arnold Market Solar	-	16.0	-		16.0
Arnot Hill House Fire Safety Works	70.0	-	-		70.0
Civic Centre Fire Alarm	100.0	-	-		100.0
Civic Centre Lift Refurbishment	75.0	-	-		75.0
Customer Service Improvements	-	65.4	-		65.4
IT Licences - Microsoft Office	110.0	-	-		110.0
Property Flood Resilience Scheme	-	20.0	-	(10.0)	10.0
Asset Management Fund	14.0	-	-	(10.0)	4.0
AMF - Hazelford Way	60.0	-	-		60.0
AMF - Car Park Resurfacing	-	15.0	-		15.0
AMF - Civic Centre Window Replacement	200.0	-	-	(200.0)	-
Depot Works				100.0	100.0
Resources & Reputation	629.0	281.5	-	(120.0)	790.5
Total Programme	6,460.3	3,064.4	1,146.0	1,316.3	11,987.0

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Report to Cabinet

Subject: Gedling Plan Quarter 2 of 2022/23 Report

Date: 3 November 2022

Author: Senior Leadership Team

Wards Affected

Borough-wide

Purpose

To inform Cabinet in summary of the position against Improvement Actions and Performance Indicators in the 2020-23 Gedling Plan at the end of quarter 2 of 2022/23 quarter 2.

Key Decision

This is not a key decision.

Recommendation

THAT:

The progress against the Improvement Actions and Performance Indicators in the 2020-23 Gedling Plan for the end of quarter 2 of 2022/23 be noted.

1 Background

- 1.1 The Council has made a commitment to closely align budget and performance management. This is in line with accepted good practice.
- 1.2 To deliver this commitment, systems to monitor performance against revenue and capital budgets, improvement activity and performance indicators have all been brought together and are now embedded in the way the Council works. Whilst the budget and performance information are presented in two separate reports, they are still being reported to Cabinet together and appear on the same agenda.
- 1.3 In addition, performance reports now focus more directly on the Council's priorities and offer an "early warning" system of instances where targets may not be secured.
- 1.4 As usual, comprehensive details about current performance against the Gedling Plan can be accessed through the following link on the Council's website:-

Members are recommended to view this document which provides valuable background detail to this summary paper. It provides a more in-depth review of indicators, actions and outcomes for 2022/23 quarter 2.

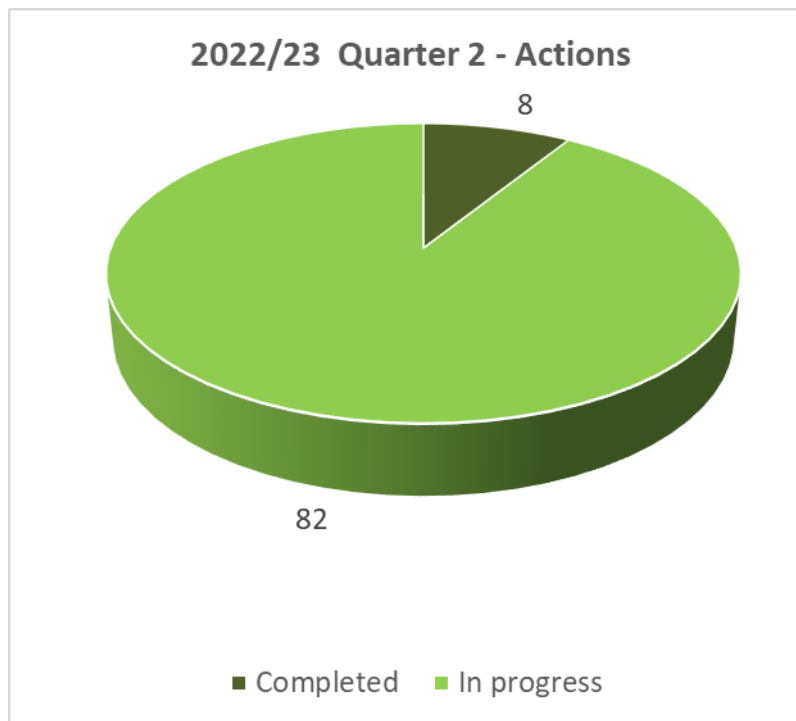
- 1.5 The assessment criteria used for actions and indicators is based on red, amber and green traffic light symbols. To be assessed as green performance indicators must be in line with their expected performance at this stage of the year, whilst actions must be on target against the “completed” or “in progress” milestones determined within the performance management system, Pentana.

2 Proposal

- 2.1 It is proposed that Cabinet note the performance information for the Gedling Plan 2020-23 at the end of quarter 2 of 2022/23 as set out below.

2.2 Actions

At this stage, of the 90 actions currently active in the Gedling Plan 2020-23, 8 are complete and the remaining are either in progress or assigned to an Officer.



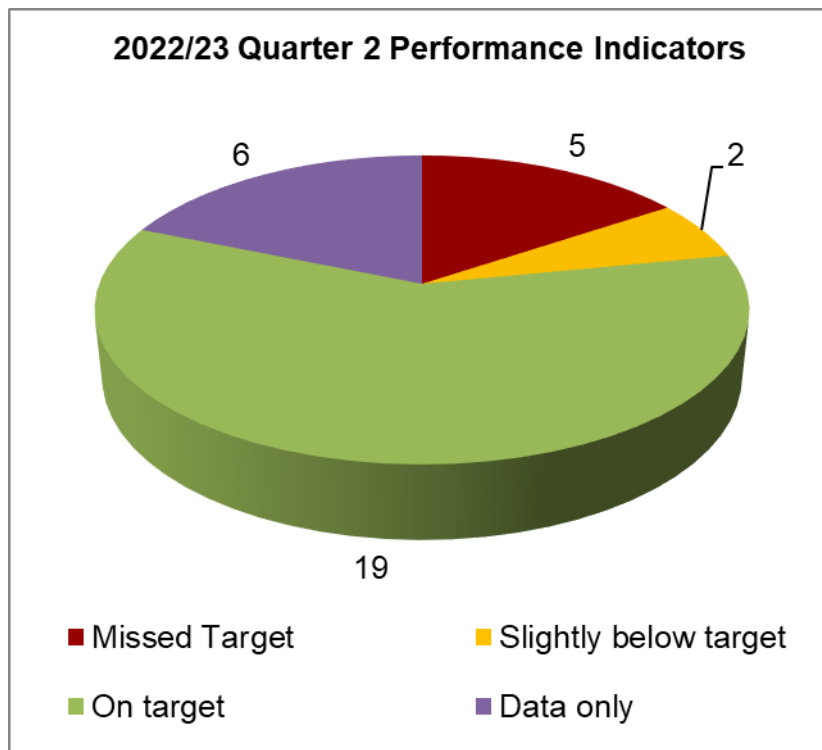
The eight completed actions are as follows:

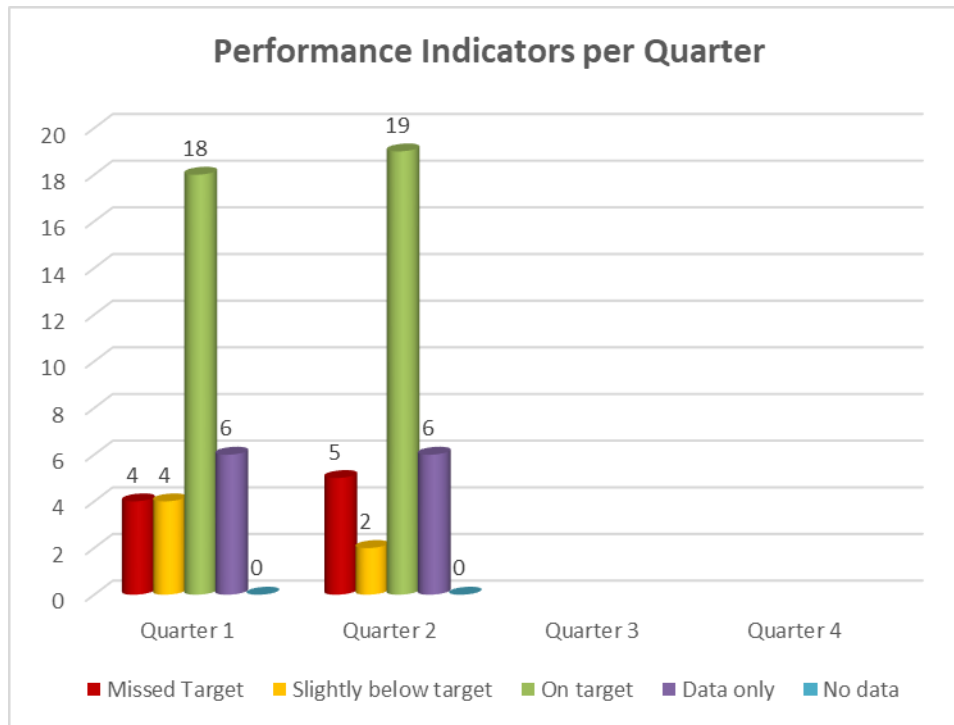
- Coordinate the supported internship programme
- Provide targeted business support to small and medium businesses across the borough
- Work with the County Council to ensure completion of the Gedling Access Road to support growth.
- Plant 500 UK native trees across the borough to mark the lead up to the 50th Anniversary of the creation of Gedling Borough

- Develop and implement a Carbon Reduction Strategy aligned with key partners across the borough
- Review the pilot Selective Licensing Scheme and investigate new schemes in the borough.
- Engage in local government restructuring debate to ensure local services are maintained and the voice of our residents is heard
- Prepare and plan for an event to mark the 50th anniversary of the creation of GBC and the 200 years anniversary of Lord Bryon

2.3 Indicators

Overall indicator performance at the end of quarter 2 shows that out of a total of 32 indicators, 19 were on or above target, 2 were slightly below target and 5 indicators missed their target.





2.4 Examples of particularly positive performance for quarter 2 include:

Performance Indicator	Figure reported	Target	Period covered
Average time to process new Housing Benefit claims (in calendar days).	14 days	15 days	July - September
Average length of time spent in temporary accommodation (in weeks)	21 weeks	22 weeks	July - September
% of calls to the contact centre answered (or call back made).	94.6%	94%	12 month rolling average
Number of long term (over 6 months) empty homes in the Borough returned to use as a result of Gedling Borough Council intervention.	17	10	July - September
Number of rented households with health and safety hazards that fall below the minimum legal standard that have been remediated following the council's intervention	7	5	July - September
Percentage of Major planning applications processed within 13 weeks.	100%	92%	July - September

Percentage of minor planning applications processed within 8 weeks	100%	86%	July - September
Percentage of other planning applications processed within 8 weeks	82.7%	80%	July - September
Percentage of Business Rates Collected	61.2%	54.9%	July - September
Number of visits to leisure centres	244,959	200,000	July - September
Net additional homes provided	127	115	July - September
Delivery of school based employability events	5	2	July - September

2.5 The following performance indicators missed their target at the end of quarter 2.

LI075 Average time to process Housing Benefit change in circumstances (in calendar days) – Performance: 5.3 days against a target of 5 days for the period July to September.

The change of circumstances processing times have dramatically reduced since Q1 but due to the volume of work, including new claims, processing times are still slightly over the required indicator. We are looking to increase the number of automated changes to seek to improve our performance in the future.

LI006 Working Days Lost Due to Sickness Absence (rolling 12 month total) – Performance – 10.4 days against a target of 9 days.

Sickness absence levels are again beginning to reduce. The rate of absence in the current month is below that of the same month last year. If this trend does continue then target, or close to target, may be achievable for the year, but we are heading into the winter months.

LI085 Current number of DNA members – 3,589 members against target of 4,140 as at end of September.

The number of DNA members has fallen during Quarter 2, which we believe is due to the current cost of living issues people are facing and the presence of cheaper local gyms. To address this we have put in place an extensive marketing plan, which includes a series of promotions throughout the year and have attended a number of outreach events reaching residents who may not be using our facilities. In addition, the new leisure system now includes the ability for people to join DNA online.

NI191 Residual household waste per household in Kg – 157.4kg against a target of 140kg.

The current contract between Veolia and the County Council as lead waste authority does not include certain plastic films, fruit cartons and foils. This leads to these waste streams going into the residual bin. Equally, the current increased figure will also be due to loads rejected due to contamination of recycling bins by nappies, food, textiles and glass.

To address this ongoing work is progressing with the County Council and Veolia to improve the communication around what can and cannot be recycled and GBC are running a 'Please do not Contaminate your bin' campaign to educate and change behaviours around this performance indicator.

LI018 Percentage of invoices paid within 30 days – 92.9% against a target of 99.0%

The absence of key staff during the quarter has had a significant impact in terms of a reduced number of payment runs and lower engagement with departments concerning outstanding invoices than would normally be the case. It is expected that these issues are temporary in their nature and that performance levels return to normal in future quarters.

2.6 Compliments and Complaints

In quarter 2, the council received 27% fewer compliments and 5% fewer complaints than in quarter 1 2022/23. 32% of all complaints that the council received in quarter 2 were upheld. Out of all complaints that the council received in quarter 2, two complaints were escalated to stage 2 and none of those complaints were upheld.

2.7 Achievements

A separate report has been produced highlighting additional key achievements delivered during quarter 2, focusing on areas where the Council has made a real difference to people's lives. This is attached as Appendix 1 and is available on the Council's website and in hard copy in the Members' Room. The following outcomes are identified for particular attention:

Shared Prosperity Fund bid

We formally submitted plans to improve the borough using an allocation of £2.6 million through the government's Shared Prosperity Fund over the next three years.

In April 2022 the Department of Levelling Up, Housing and Communities launched a funding programme of £2.6 billion, called the UK Shared Prosperity Fund to support local investment. This funding is allocated through a funding formula rather than competitive bid and it replaces the European Union Regional Development Fund.

The council's bid includes a detailed investment plan that shows how it will spend the money in order to meet the government's funding criteria and what the benefits to the local community will be. The fund identifies three local priorities; communities and place, support for local businesses, and people and skills. The council will be

looking at a range of ideas to spend the money including improving town centres, green spaces, encouraging visitors and improving community engagement programmes.

As part of the submission, the council consulted with local community groups, businesses and partners to establish what they think the money should be used for. The consultation results were included in the plan and helped shaped some of the key priorities for the fund. The bid has also been formally backed by Nottinghamshire County Council.

New Council Cabinet role created to support refugees, women and the disabled

Gedling Borough Councillors approved plans to create a new Portfolio Holder to support the borough's diverse community and improve life chances. This new role will focus on supporting refugees and the resettlement programme, championing women and the disabled as well as raising awareness of support for victims of domestic violence, abuse and hate crime.

Fifth Green Flag award

Breck Hill Park collected a Green Flag Award - the international quality mark for parks and green spaces – increasing our prestigious list of Green Flag parks in the Borough to five.

Breck Hill Park in Woodthorpe received the award for the very first time. Last year, it received funding of £100,000 for a new children's play area following a bid by Gedling Borough Council to FCC Communities, a not-for-profit business that awards grants for community, conservation and heritage projects.

Arnot Hill Park retains the award for the 16th consecutive year, Gedling Country Park for the 7th year in a row, Burton Road Jubilee received the award for the seventh time and Bestwood Country Park has received the award for the third year in a row since the maintenance of the park was taken over by Gedling Borough Council.

The Green Flag Award scheme, managed by environmental charity Keep Britain Tidy under licence from the Department for Levelling Up, Housing and Communities, recognises and rewards well-managed parks and green spaces, setting the benchmark standard for the management of green spaces across the United Kingdom and around the world.

Gedling Green Homes Retrofit scheme

The council successfully completed its first Gedling Green Homes retrofit scheme in Netherfield designed to improve the energy efficiency of eligible low Energy Performance Certificate homes. The scheme came to conclusion at the end of September. Measures were installed in 51 homes including 18 with external wall insulation and 33 with solar panels. The scheme was delivered in partnership with Eon Energy Services Ltd, Nottingham Energy Partnership and Jigsaw Homes.

New Leisure Management System

Leisure centres successfully moved over to a new leisure management system on the 12th September having been with the existing supplier for over 20yrs. The new system has improved customer functionality which will help transform how customers engage with the leisure centres. The move from the old to the new system entailed moving 40,000 customer records over, and training over 40 members of staff in the new system.

Energy Bills Rebate Scheme – Our Revenues team concluded the project which helped hundreds of our residents and have now paid out 99.4% of entitlement. The Customer Services team are now just looking at how they can help four bed-bound residents to apply.

Swim England Teaching and Education Awards 2022 - The Gedling Swim Stars programme has been shortlisted for “Swim School of the Year” award at the Swim England Teaching Awards. This nomination relates to the incredible success of the swim school since the re-opening of facilities after Covid, where there are now over 3,700 residents learning to swim across the three pools at Calverton, Arnold and Carlton Forum. In addition to record numbers, the sites are also working in partnership with Jigsaw Homes to offer subsidised lessons to their residents.

Temporary Accommodation - The Council’s Housing and Welfare Service has secured 2 additional leased properties to support Homeless families and reduce the reliance upon bed and breakfast accommodation. These properties have been secured through agreement with the County Council.

3 Alternative Options

- 3.1 Not to present an update on quarterly performance, in which case Executive members will not be aware of performance against the Gedling Plan 2020-23.

4 Financial Implications

- 4.1 There are no financial implications arising out of this report.

5 Legal Implications

- 5.1 There are no legal implications arising out of this report.

6 Equalities Implications

- 6.1 There are no equalities implications arising out of this report.

7 Carbon Reduction/Sustainability Implications

- 7.1 There are no carbon reduction/sustainability implications arising out of this report.

8 Appendices

- 8.1 Appendix 1 – Examples of Outcomes/Achievements during Quarter 2 of 2022/23.

9 Background Papers

- 9.1 None identified.

10 Reasons for Recommendations

- 10.1 To ensure Members are informed of the performance against the Gedling Plan 2020-23.



GEDLING PLAN

2020-2023

**Examples of Achievements and
Activities**

During

Quarter 2 - 2022/23

Cohesive, Diverse and Safe COMMUNITIES

Promote and encourage pride, good citizenship and participation

Summer Community Events - A number of community events have taken place over the summer:

- **Summer at St Georges** - Around 80 children and families took part in a day of creative activities at the St Georges Centre where Netherfield Forum were also able to provide free lunches for everyone attending. The event was supported by Jigsaw Homes, Notts County Council Public Health and Gedling Play Forum.
- **Nottinghamshire Day** - The Council delivered a day of activities in Arnold Town Centre supported by Arnold Methodist Church, Positively Empowered, Notts County Council Public Health and Gedling Play Forum. Street theatre performances and history walks also took place throughout the town centre.
- **Tour of Britain** - To engage families and the local community in the Tour of Britain, Gedling Play Forum provided banner kits to a number of local schools and community groups to decorate the route through the borough. The Play Forum also delivered a workshop for families at Calverton Methodist Church to create decorations specifically for display in Calverton.
- **Inclusive Skate Jam with Skate Nottingham** - Skate Nottingham delivered an event in Arnot Hill Park to encourage girls and those new to skating to try it out. This event was the first delivered by Skate Nottingham in partnership with the Council and Notts County Council Youth Service also attended to provide support and engage with young people around the park. Over 20 girls and young women attended and they were supported by Skate Nottingham coaches over the course of the afternoon. Participants requested more of these events in the future and the Council hope to partner with Skate Nottingham to inform the development of skating facilities in the borough.

Pride of Gedling Awards – nominations opened for our 2022 Pride of Gedling Awards, which celebrate the achievements of local residents and businesses in the community. The awards are an opportunity to shine a light on the achievements of residents, businesses and community groups across the borough who have made a difference to peoples' lives. Last year, the council received over 180 nominations across the six categories. The six categories for this year's awards are:

- Business in the Community Award
- Community Hero(es) Award
- Dylan Barker (Young Achiever) Award
- Outstanding Community Project Award
- Environmental Hero Award
- Inspirational Healthy Lifestyles Award

An overall Pride of Gedling Award will be presented to one of the nominees on the night and there will also be a Lifetime Achievement Award, which will be presented by the Leader of Gedling Borough Council.

Nominations are open until 14 October and people can nominate someone by visiting www.prideofgedling.co.uk

Additional Community Development Worker - Following the successful funding bid by the Council to Principia for additional funding during 2022/23 a second Community Development Coordinator (CDC) to support social prescribing across South Notts has now been recruited too. The second post will be hosted by our partner Rushcliffe CVS and will have an area focus of Rushcliffe and Broxtowe. This will enable the original full-time CDC to work solely within the Gedling and Hucknall areas supporting local grass roots community groups.

Rushcliffe CVS and Newark and Sherwood CVS funding for Gedling - Rushcliffe CVS and Newark and Sherwood CVS are two key partners for the Council as it works collaboratively with the NHS South Notts Place Based Partnership to grow infrastructure support for the Voluntary and Community Sector (VCS). In a collaborative Lottery funding bid, both organisations have secured funds to support VCS infrastructure development in Gedling, which provides the opportunity to integrate and possibly match fund with the Council's own 'Strength in Community' Shared Prosperity Fund submission that has a similar outcome.

Web platform for the Voluntary and Community Sector - Revision of GBC website completed with updates to Giving for Gedling page as a portal for residents to provide support - i.e. volunteering or financial contributions. An additional page detailing community support available, 'Support in Gedling' including food banks, financial assistance, energy grants and community hubs has now been created.

Reduce poverty and inequality and provide support to the most vulnerable

Shared Prosperity Fund bid – we formally submitted plans to improve the borough using an allocation of £2.6 million through the government's Shared Prosperity Fund over the next three years.

In April 2022 the Department of Levelling Up, Housing and Communities launched a funding programme of £2.6 billion, called the UK Shared Prosperity Fund to support local investment. This funding is allocated through a funding formula rather than competitive bid and it replaces the European Union Regional Development Fund.

The council's bid includes a detailed investment plan that shows how it will spend the money in order to meet the government's funding criteria and what the benefits to the local community will be. The fund identifies three local priorities; communities and place, support for local businesses, and people and skills. The council will be looking at a range of ideas to spend the money including improving town centres, green spaces, encouraging visitors and improving community engagement programmes.

As part of the submission, the council consulted with local community groups, businesses and partners to establish what they think the money should be used for. The consultation results were included in the plan and helped shaped some of the key priorities for the fund. The bid has also been formally backed by Nottinghamshire County Council.

Household Support Scheme - Our Customer Services team have been supporting residents in need of financial help, using their knowledge and understanding to assess the individual cases of residents, checking eligibility and making requests for financial support on behalf of the residents to Nottinghamshire County Council.

Nottinghamshire County Council have been allocated funding which will be used to provide support to vulnerable households in most need of help with significantly rising living costs, including food and energy bills.

The financial support includes energy vouchers of £49 and supermarket vouchers of £50 per person (a maximum of £150). To date we have made 200 successful referrals to Nottinghamshire County Council.

Giving for Gedling - Revision of GBC website now completed with updates to Giving for Gedling page as a portal for residents to provide support - i.e. volunteering or financial contributions. An additional page detailing community support available, 'Support in Gedling' including food banks, financial assistance, energy grants and community hubs has now been created.

Energy Bills Rebate Scheme – our Revenues team concluded the project which helped hundreds of our residents and have now paid out 99.4% of entitlement. The Customer Services team are now just looking at how they can help four bed-bound residents to apply.

Disabled facilities grant service - The disabled facilities grant service is making good progress. 53 grants have been completed so far in 22/23 to enable residents with disabilities to remain living independently in their own homes. The rising cost of building materials and services is presenting some challenges and over half of the £1.3 million budget for the year has been spent on adaptations with some particularly large and complex adaptations this year.

Homelessness and Rough Sleeping Strategy - The South Notts Homelessness and Rough Sleeping Strategy has been reviewed and updated and is ready for approval following a 12 week consultation period. This outlines the key priorities and aims to reduce homelessness and rough sleeping across the South of the County whilst maximising all funding streams available to us.

Temporary Accommodation: The Council's Housing and Welfare Service has secured 2 additional leased properties to support Homeless families and reduce the reliance upon bed and breakfast accommodation. These properties have been secured through agreement with the County Council.

Domestic Violence and Housing: Through partnership working with the Council JUNO Women's Aid has agreed to be available at the Civic Centre 2 days per week to provide advice and support to vulnerable individuals and families experiencing domestic violence.

Improve social mobility and life chances

New Council Cabinet role created to support refugees, women and the disabled -

Gedling Borough Councillors approved plans to create a new Portfolio Holder to support the borough's diverse community and improve life chances. This new role will focus on supporting refugees and the resettlement programme, championing women and the disabled as well as raising awareness of support for victims of domestic violence, abuse and hate crime.

Reduce anti-social behaviour, crime and the fear of crime

Safer Streets fund awarded - plans to make people safe and feel safer on the streets of Gedling borough have been given a funding boost. Nottinghamshire's Office of the Police and Crime Commissioner submitted a total of four successful funding bids to the Home Office, each for £750,000, after working with partners, for projects across Nottingham and Nottinghamshire. Gedling Borough Council was successful for a bid for the Colwick and Netherfield area of the borough.

The Safer Streets funding will pay for a range of crime prevention measures, including wardens who will patrol the streets, specialist burglary reduction officers, a greater CCTV camera network, better street-lighting and training for people working in town centres at night-time to help them keep women and girls safe.

Environmental Enforcement Policy - An Environmental Enforcement Policy is being drafted and is currently being considered by the Portfolio holder. It will provide a consistent approach in the delivery of waste management and environmental enforcement duties to empower the Council's authorised enforcement officers to take appropriate enforcement action using advice and guidance, informal warnings, statutory notices, fixed penalty notices (FPN) and formal cautions. Recent audit recommendations in this area will ensure that the policy will set out how enforcement activity will be prioritised in the future with the aim being to improve the numbers of litter and dog fouling Fixed Penalty Notices (FPN) served.

Selective Licensing Scheme - Following cabinet approval for phase 2 of selective licensing which requires private rented homes in parts of Carlton Hill ward, Colwick ward, Daybrook ward and Newstead Village to be licenced by council - officers have now opened the scheme to accept licence applications. The scheme comes into full operation on 1st November and a small number of licence applications have already been received. The council has issued a press release to promote the scheme and has arranged drop in sessions for landlords to attend where officers are on hand to support with licence applications and queries.

High Performing COUNCIL

Improve the customer experience of engaging with the Council

Gedling Borough Council automated message – our Customer Services team have reviewed and updated our automated phone message to give our residents an improved customer journey when calling the Authority. The system now gives residents two simple messages – the first informing customers of our average two minute answering time and after 2.5 minutes apologises for the wait due to call demand and an estimated time of 5 minutes for an advisor. We have received compliments from residents saying they really like the new messages.

Provide efficient and effective services

Gedling Plan Consultation - Within the wider HR, Performance and Service Planning Team the borough-wide Gedling Plan Survey was completed and the responses are now being analysed within the team with the intention of the data helping to contribute to the formulation of the next Gedling Plan 2023-27.

Update to Sickness Absence policy - the local employment policies relating to sickness absences have been amended and the changes implemented. The changes made encourage a more consistent and transparent approach to the management of sickness absences that relate to a disability.

Revenues reviews – our Revenues team concluded the Empty Homes review in line with CTB1 timeframes for the maximisation of new homes bonus. The team also started the county wide Single Person's Discount review, of which we are the lead authority.

Maintain a positive and supportive working environment and strong employee morale

Equality, Diversity and Inclusion Training Programme - This quarter saw the implementation by the HR Team of an on-line, bespoke Equality, Diversity and Inclusion training programme. This programme will be rolled out across the council and adapted for those employees who don't have ready access to a computer at work. Early feedback suggests that the material is well-regarded and informative.

Improve use of digital technologies

ICT Projects and Upgrades - A number of projects and upgrades have been completed in this quarter, including:

- IDOX EDMS Upgraded
- Theatre Ticketing System (Spektrix)
- Civic Reception Refresh
- Upgraded Windows 10 to 21H2
- Upgraded VMWare ESX 7.0 (Virtualisation)
- Replaced Citrix Environment with Remote Desktop
- Migrated from Chrome to New Edge, removed IE11
- PSN CoCo Compliance 21/22
- Mobile voice and data contract

Vibrant ECONOMY

Ensure a robust strategic development framework is in place

“Place Gedling” - Gedling Borough Council has launched “Place Gedling” to improve the appearance of the borough. The council has been awarded £160,000 by the UK Government’s Department for Levelling Up, Housing and Communities to participate in the Design Code Pathfinder Programme, to create a ‘design code’ and encourage communities to have their say on how the borough looks, in terms of design. As part of the project, a public consultation is taking place asking residents and local businesses to say what they like, what they dislike and what they would change about the visual design of Gedling’s streets, buildings and public spaces.

Provide more homes

Empty Homes - Our Empty Homes officer is making good progress returning long term empty homes to use. 17 properties were returned to use in quarter 2 as a result of council contact and intervention, working alongside home owners to return to use.

Drive business growth, workforce development and job opportunities

School and Business Events - During the summer the Council’s EGR Team has worked with schools and partners to deliver a programme of events that included:

- Working with schools on career and interview skills
Carlton Le Willows Health and Wellbeing Event – 7 July
Carlton Le Willows Speed Networking – 12 July
Carlton Le Willows Mock Interviews – 15 July
Christ the King Speed Networking – 14 July
Redhill Academy Mock Interviews 27th September
- DWP Mentoring circles
DWP Back to Basics session took place at Civic Centre 4th July
DWP/Futures Recruitment session took place at Civic Centre 21st July
- Employment Fairs
Employer Fair (Care Providers) took place at Civic Centre 21st September
- Business Support
Nottinghamshire Day 25th August

Create thriving and vibrant town and local centres

Levelling Up fund bid “Ambition Arnold” - In August the Council submitted an ambitious £50 million funding application to the Department of Levelling Up, Communities and Housing that aims to transform the north of the Town Centre. To support the funding application a masterplan for the north of the town was developed with the first phase including the development of a new leisure and cultural hub providing modern accessible leisure and cultural services including enhanced pool facilities, sport courts and fitness suites as well as a new community cinema/theatre and library. The Council successfully secured the support of key partners including the County Council, Inspire, local land owners and wider stakeholders groups. The outcome of the application is expected in the Autumn.

Sustainable ENVIRONMENT

Provide an attractive and sustainable local environment that local people can enjoy

Fifth Green Flag award - Breck Hill Park collected a Green Flag Award - the international quality mark for parks and green spaces – increasing our prestigious list of Green Flag parks in the Borough to five. Breck Hill Park in Woodthorpe received the award for the very first time. Last year, it received funding of £100,000 for a new children's play area following a bid by Gedling Borough Council to FCC Communities, a not-for-profit business that awards grants for community, conservation and heritage projects. Arnot Hill Park retains the award for the 16th consecutive year, Gedling Country Park for the 7th year in a row, Burton Road Jubilee received the award for the seventh time and Bestwood Country Park has received the award for the third year in a row since the maintenance of the park was taken over by Gedling Borough Council.

The Green Flag Award scheme, managed by environmental charity Keep Britain Tidy under licence from the Department for Levelling Up, Housing and Communities, recognises and rewards well-managed parks and green spaces, setting the benchmark standard for the management of green spaces across the United Kingdom and around the world.

Willow Park – we completed the extension to the footpath at Willow park ensuring equal access for all particularly during the wet winter months when the ground is prone to water logging. The project was completed under budget at £22k of the available £25k. Funding was provided by CIL contributions.

Park Maintenance - Our park rangers have secured weekly park maintenance sessions from the service users of Community Payback at Arnot Hill Park and Burton Road Jubilee Park. They are also negotiating further help at Gedling Country Park and Breck Hill Park.

Promote and protect the environment by minimising pollution and waste and becoming carbon neutral

Gedling Green Homes Retrofit scheme – The council successfully completed its first Gedling Green Homes retrofit scheme in Netherfield designed to improve the energy efficiency of eligible low Energy Performance Certificate homes. The scheme came to conclusion at the end of September. Measures were installed in 51 homes including 18 with external wall insulation and 33 with solar panels. The scheme was delivered in partnership with Eon Energy Services Ltd, Nottingham Energy Partnership and Jigsaw Homes.

“Recycling Education” trial - A trial for new ‘contaminated bin tags’ started at the beginning of September and will run until the current round of tags are used up –estimated end of October. The trial is being run in Netherfield and we will then assess its success.

Our loaders will fasten one of these tags onto contaminated bins, in the same way they have been using the contaminated stickers, and log them on Bartec. These tags have a QR code on that the customer will hopefully use to gain access to some recycling educational insight material. For any bin that has a tag, if they remove the contaminating items then we return for the bin.

The trial is on-going, and Customer Services are helping to monitor the response and 'hits' on our web pages to collect the data and help us make the information provided more effective in reaching its audience. This is to help drive down levels of contamination and increase recycling.

HEALTHY lifestyles

Improve health and wellbeing and reduce health inequalities

Health Hub Event in Netherfield Retail Park - During the weekend 30 & 31 July the Leisure team, Your Health Your Way and Boditrax teamed up to run a Health Hub stand outside the Boots shop in Netherfield retail park. The event provided the opportunity for members of the public to have their body composition measured and to receive free passes to Gedling Borough Council gyms as well as accessing free support from Your Health Your Way to help with stopping smoking, cutting down on alcohol and getting active.

Moballise - Carlton Forum Leisure Centre has entered into a lease agreement with a private physio company called Moballise for use of the treatment room. This initiative provides a suitable base for Moballise to work with their clients on their rehab, utilising the gym environment for more hands on sessions. As part of this arrangement all leisure centre customers can access a 10% discount on Moballise services.

Support physically active lifestyles

Health Activator Post - A new post has been created within the leisure facilities team to lead on the delivery of health sessions across the facilities, work within the community in terms of raising awareness of the schemes and to look at areas to expand the offer to residents.

Falls Prevention - The new classes have now commenced, with all participants that registered turning up to the 1st week. The majority of the referrals for the session have been self-referrals with many participants finding out about the session through the Gedling Health and Wellbeing E-Newsletter. The sessions will be reviewed at week 12. ABL have also commenced their offer at Carlton Forum Leisure Centre. This is a Free 12 week service. Redhill Leisure Centre are also delivering a low impact Chair based exercise session, aimed at improving mobility and strengthening muscles and bones. The weekly sessions take place on a Thursday.

New Leisure Management System - The leisure centres successfully moved over to a new leisure management system on the 12th September having been with the existing supplier for over 20yrs. The new system has improved customer functionality which will help transform how customers engage with the leisure centres. The move from the old to the new system entailed moving 40,000 customer records over, and training over 40 members of staff in the new system

Increase recreational activities

Summer School Holiday Activities – a huge range of children's activities took place across all of our Gedling leisure centres during the school summer holidays. Activities including crafts, badminton, snorkelling, bouncy castle inflatable fun and much more. Fun swimming sessions such as Family Swim and InflataFun continued throughout the holidays. Also, additional private and group swimming lessons were available to book.

Colwick Rectory Recreation Ground - We have been successful in our funding application to FCC Communities for £100k for the refurbishment of Colwick Rectory Recreation Ground working in partnership with Colwick Parish Council. The park will benefit from this much needed refurbishment without any funding required from GBC, just officers' time to deliver the project. Colwick Parish Council funded the 3rd party contributory fund.

Swim England Teaching and Education Awards 2022 - The Gedling Swim Stars programme has been shortlisted for "Swim School of the Year" award at the Swim England Teaching Awards. This nomination relates to the incredible success of the swim school since the re-opening of facilities after Covid, where there are now over 3,700 residents learning to swim across the three pools at Calverton, Arnold and Carlton Forum. In addition to record numbers, the sites are also working in partnership with Jigsaw Homes to offer subsidised lessons to their residents.

Reduce levels of loneliness and isolation

Armed Forces Breakfast Club - A new breakfast club aimed at bringing members of the Armed Forces together launched at the Richard Herrod Centre. The club is open to any active or ex-members of the forces, including veterans and any family members connected to the forces.

The club offers breakfast and drinks and also promotes some of the services available to military members in the borough. The council will be involved in the initial set up but it is hoped that the members taking part will take over ownership and continue to run the event independently.

The events will take place every 4th Saturday of the month and breakfast cobs will be supplied by local business 'Inn the Bank', as well as tea and coffee from the Richard Herrod Centre bar. The breakfast club is free entry however, the food and drink will need to be purchased.

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Report to Cabinet

Subject: Progress Report on Carbon Management Strategy and Action Plan

Date: 3 November 2022

Author: Head of Environment

Wards Affected All

Purpose To update Members on the progress of the Carbon Management Strategy and Action Plan.

Key Decision Not applicable

Recommendation(s)

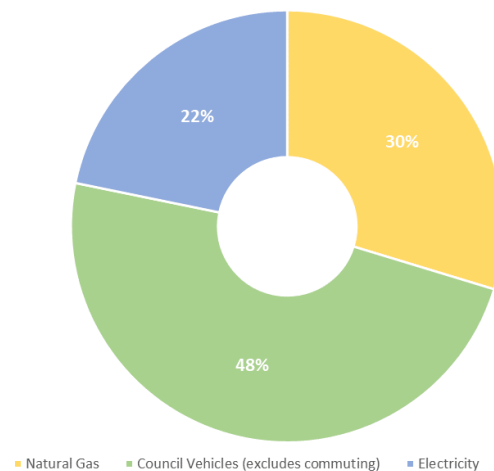
THAT:

- 1) Members note the progress that has been made to date on the Carbon Management Strategy and Action Plan.

1 Background

- 1.1 In October 2021 the council adopted a draft Carbon Management Strategy and Action Plan which was subject to a public consultation to seek views from stakeholders before adopting the final version in March 2022.
- 1.2 As part of our bid to address our carbon emissions, the council also commissioned APSE to establish our carbon baseline from which we will measure our improvements moving forward. From the Council's own operations, vehicles accounted for the greatest proportion of carbon emissions, comprising 48% of the total, followed by natural gas and electricity (see below). This report not only provides us with valuable information as to where we should be

focussing our efforts moving forward, but will also serve as a benchmark enabling us to measure our carbon reduction targets year on year.



- 1.3 In support of this the Council employed a corporate Climate Change Officer in December 2021 and has set aside a corporate capital budget for climate change work. The strategy and action plan lists over a 100 initiatives and programmes of work to ensure the Council and community achieve net zero Carbon emissions by 2030.
- 1.4 In relation to the Climate Action Plan, The Climate Change Officer has undertaken a series of meetings with Heads of Service to go through actions within the Carbon Management Strategy relevant to individual service areas, to support implementation and obtain more accurate timescales for delivery. These actions will be incorporated into the Service Planning cycle for 2023/24 and onwards, as will any newly arising Gedling Plan actions following its review. They will be monitored using our performance management software.
- 1.5 In April 2022 an update on the Carbon Management Strategy report was presented to the Overview & Scrutiny Committee, and a joint PowerPoint presentation was delivered by the Head of Environment, the Climate Change Officer and the Food, Health and Housing Manager. This was well received and reassured the Committee that progress was taking place and accountability for actions was being addressed.
- 1.6 The Climate Change Officer now regularly communicates with and updates with two of our local Climate Groups: Gedling Climate Group and Burton Joyce Climate Action Group. The Climate Change Officer was invited to attend and present at meetings with both groups to suggest ways of collaboration and to encourage partnership working.
- 1.7 Gedling Borough Council has been recognised for its actions to tackle the climate emergency. All councils across the country were graded on their climate action plans last year, with the organisation Climate Emergency UK assessing

authorities across nine key sectors. Councils were then given a percentage on how well they are meeting their targets and addressing each individual area. Gedling alongside Rushcliffe were graded the highest of the seven borough and district councils in Nottinghamshire with 46% each.

- 1.8 In March/April 'the Great British Spring Clean' took place and the Climate Change Officer engaged with local schools in the borough. As part of this initiative they organised and delivered a 'bin lorry visit' to local schools so children and staff had the opportunity to see how a bin lorry works, in order to find out more on what happens to their waste and what materials can go into a recycling bin. This educational initiative served to reinforce the waste hierarchy and educate our next generation. The Climate Change Officer encouraged all schools to take part in the 'Spring Clean', by actively supporting and delivering litter picking equipment to schools to enable them to take part in the week of action to promote the need for environmental cleanliness and sustainability to both the school children and the wider community.
- 1.9 Over the summer months the Climate Change Officer also attended environmental events during the Queens Jubilee weekend at Arnot Hill Park in June, Nottinghamshire Day in Arnold in August and other community events, for example one held in Burton Joyce Village Hall to promote the transition to net zero. In support of this two promotional banners have been made for such events, as well as educational resources and practical demonstrations to help engage members of the public, e.g. a solar car educational activity for children.
- 1.10 The Climate Change Officer met with Age UK and 'Men In Sheds' (MIS) as a partnership working initiative and as a result they have updated their promotional leaflets and manned an information stand at the Jubilee Event promoting their repair and recycle programme and what they offer such as wooden bird & bat boxes. Out of this joint work, the Burton Joyce Climate Group commissioned MIS two to make two large precinct planters. These planters have been installed outside the Burton Joyce Co-op using peat free compost and contain plants for pollinators.
- 1.11 The Climate Change Officer also gave a presentation to the 'Arnold Local Area Forum' chaired by Cllr Sandra Barnes in June on the Carbon Management Strategy.
- 1.12 In July as a 'Plastic Free' council, we promoted 'Plastic Free July, through a series of videos, promoted on social media. The first video was filmed at 'Shop Zero' in Nottingham, a sustainable shop that promotes ways to reduce single use plastic when purchasing everyday items. The video gives tips on how individuals can reduce single use plastic. Another video was filmed at Cafe 1899 at Gedling County Park, meeting the Meek sisters (Kids Against Plastic) to find out why single use plastic is such a problem and what it means to be 'plastic clever'. To date these videos have received a total of 1,600 views.

- 1.13 The Green Rewards scheme, launched at the end of October 2021, has been extended for a further year. Green Rewards is an online platform designed to incentivise and encourage residents to undertake positive environmental behaviour change. The platform is a shared partnership project between the Nottinghamshire boroughs and districts and Nottingham City Council. To date, 392 residents of Gedling Borough have registered as members.
- 1.14 Between April - May 2022 an internal audit was conducted by BDO Global, entitled 'Sustainable Environment', of our carbon management approach, Strategy and Action Plan. The draft internal audit reported that there were no high risks and that there is a sound system of internal control designed to achieve carbon management system objectives in place, but that in terms of its effectiveness there was evidence of system objectives being at risk as some targets may be unachievable. As a result the Action Plan targets have been reappraised and set with each Head of Service and are being embedded into Service Delivery plans to ensure that the required outcomes are delivered in conjunction with the Climate Change Officer.

The audit identified that funding and capacity are regarded as the biggest barriers to achieving the actions in both the Gedling Plan and the Carbon Management Strategy by 2030. The Council's Climate Change Officer is responsible for researching funding opportunities and, although some opportunities have been identified, these are currently limited in number and the Council has limited capital funds to make progress without these.

To support this, a quarterly progress meeting with each Head of Service will take place to ensure the actions are progressing and on track to be completed by the target deadlines, and to understand and address (subject to availability of funding) the root cause of any delays. Any actions from other service areas relating to the sustainable environment objective will feed into this process.

- 1.15 The new Waste, Fleet and Depot Manager is currently working on a proposal to transition the existing fleet to Electric and Hydrogenated Vegetable Oil (HVO). An advanced renewable diesel that offers a fast and simple step towards Net Zero. The fuel can be used without capital expenditure for changes to infrastructure, whilst removing cost barriers and enabling a practical step towards decarbonisation.
- 1.16 Working externally within the Borough the council has successfully implemented its first Local Authority Delivery Green Homes Retrofit scheme in partnership with Midlands Net Zero Hub, Nottingham Energy Partnership, and Eon Energy Services Ltd. The area based scheme targeted home energy efficiency improvements to homes with an Energy Performance Certificate rating D to G and household income of less than £30,000 as per the funding eligibility criteria set out by Government.

The scheme was targeted in the Netherfield ward which has the highest proportion of eligible households and a high volume of solid wall properties which were a target retrofit measure for the scheme. In total measures were installed to 48 homes which included the following:

- 18 owner occupiers receiving solid wall insulation
- 19 owner occupiers receiving solar panels, and
- 11 social rented tenants receiving solar panels.

Despite promoting the scheme cross tenure, no private landlords supported their tenants to benefit from the scheme. It is believed that the 1/3rd landlord contribution up to a maximum of £5,000 was prohibitive to landlord participation. In total £538,699 was spent on measures in the ward.

The council is now commencing its next phase of Local Authority Delivery retrofit work in Netherfield and Newstead Village using its funding allocation from Midlands Net Zero Hub of £891,000. A proportion of this funding is directed at homes that are not connected to the gas network for heating fuel.

- 1.17 The council has also completed the Arnold Market Place AMP building which has had 51 solar panels installed as part of the scheme's plans to be more sustainable and use renewable energy sources. The 51 solar panels on the roof of the building will generate an estimated annual yield of 14,924 kWh of power to the units, saving energy costs for the tenants while providing clean, renewable energy.

The building has been designed to use less energy, use more renewable energy and reduce its CO2 emissions. The two storey building has had a number of energy efficient designs included, such as natural ventilation points and high efficiency LED lighting.

The building has also been fitted with rainwater retention tanks that will reduce flood risks and feed the semi-mature trees that are planted around the public realm to offset carbon emissions.

- 1.18 In order to achieve the Council's targets, cultural and behaviour change within the Council is integral for success going forward. A number of proposals to facilitate this change have been taken to Senior Leadership team and are currently being progressed, the proposals include the following:

- Changes to the Gedling Employee/Manager/Leader Standards to include the following: ***"will behave in a way that protects the environment and enhances the environment for present and future generations"***. This change requires consultation through the unions and would ultimately be approved by the Head of Paid Service. This change to

behavioural standards demonstrates the commitment the organisation and its staff would make to enhance the environment.

- Inclusion of a specific section in Performance Development Review (PDR) forms for staff to suggest initiatives to support the Council's targets in respect of climate change. PDRs are conducted annually for all employees and inclusion of this section would enable staff initiatives to be identified and progressed where appropriate.
- The creation of a Corporate Environmental Group chaired by the Director responsible for Environment to assist delivery of the Council's targets in respect of climate

1.19 In addition to the measures listed above, the Climate Change Officer has commissioned some Carbon Literacy Training that has been delivered to Directors, Heads of Service and senior managers. Also, the Senior Leadership Team and Heads of Service have worked in a consultative manner to develop an Environmental Policy Statement for the Council. This statement demonstrates how the Council will commit to fulfil its ambitions in relation to zero carbon emissions and the delivery of the Carbon Management Strategy. The document also sets out how the Council will embed a culture within the organisation that sets climate change at its centre as a priority. It was approved by Cabinet at its meeting held on 6 October 2022.

1.20 The Carbon Management Action Plan (Appendix 2) has now been colour-coded to show each department that has taken responsibility for leading agreed actions to reduce carbon emissions. A summary table (Appendix 3) details the progress made against these actions and those included in the Gedling Plan from the end of 2021 to the later part of 2022.

2 Proposal

2.1 It is proposed that Members note the summary of actions and activities already undertaken by the Council so far.

3 Alternative Options

3.1 Progress reports should be delivered annually as part of Carbon Management Strategy as stipulated in the Strategy.

4 Financial Implications

4.1 Sums of £100,000 were included in the Capital Programme in 2020/21 and 2021/22 for Carbon Reduction Initiatives. Expenditure of £10,900 was incurred in 2020/21 and £8,000 in 2021/22. The remaining £181,100 has been carried forward for inclusion in the 2022/23 capital programme and is planned to be spent as follows:

Gedling Country Park Charge Points	£62,900
Civic Centre Charge Points	£14,100
Arnold Market Solar Panels	£16,000
Bee Pollinator Plan (Wildflower Planting)	£15,000
Future allocated [For Match Funding etc]	£73,100

The 2022/23 capital programme also includes £49,200 for the Green Lung Project. A project set to deliver Health & Wellbeing, carbon mitigation and Biodiversity gains in the Carlton and Gedling area through tree planting, habitat improvement and the establishment of bee pollinator wildflower meadows and an arboretum.

There is the potential for revenue savings to be achieved as a result of the implementation of these and other capital schemes. These may then be considered as a funding source for further environmental initiatives including climate change culture and behaviours.

Going forwards, business cases for any proposals will be produced and evaluated before approval is sought for including them in revenue and capital budgets.

5 Legal Implications

- 5.1 Achieving net zero emissions of carbon dioxide by 2030 is not a legal requirement. However, the Council has agreed a motion that establishes an expectation to deliver widespread carbon reductions through the Carbon Management Strategy and Action Plan.

6 Equalities Implications

- 6.1 The Carbon Management Strategy and Action Plan has been consulted on, this has given the opportunity for consideration of the views of residents, community groups and staff to be taken into account. An Equalities Impact Assessment was undertaken prior to adopting the Carbon Management Strategy and Action Plan.

7 Carbon Reduction/Environmental Sustainability Implications

- 7.1 This cabinet report gives an update on actions and activities undertaken so far on carbon reduction / environmental sustainability. Adopting the Carbon Management Strategy and Action Plan strengthens the carbon reductions for the future.

8 Appendices

- 8.1 Appendix 1 – Photographic examples of some of the work undertaken through the year 2022.
- 8.2 Appendix 2 – Carbon Management Action Plan
- 8.3 Appendix 3 – Carbon Management Actions Progress

9 Background Papers

- 9.1 Carbon Management Strategy and Action Plan

10 Reasons for Recommendations

- 10.1 To update Members on the progress of the Carbon Management Strategy and Action Plan.

Statutory Officer approval

Approved by:

Date:

On behalf of the Chief Financial Officer

Approved by:

Date:

On behalf of the Monitoring Officer

Examples of some of the work undertaken through the year 2022.

School Engagement:



The Great British Spring Clean



Events:

Burton Joyce Community Event:



Gedling
Borough Council



Meeting with the Meek Sisters

Collabration with Age UK:



Planters:



Solar in progress



Solar Complete



External Wall Insulation in progress



External Wall Insulation Complete



Updated Action Plan

Appendix 2

The Built Environment

Objectives	Actions	Timescales	Lead & Key Partners
CMP01. Promote the uptake of energy efficiency technologies in commercial and domestic properties	01. Consider the inclusion of local energy efficiency standards through the GBC Low Carbon Planning Guidance	Ongoing/reported annually	Lead: Head of Development & Place Key Partners: Planning Policy Manager Food Health & Housing Manager Climate Change Officer
	02. Maximise available funding and promote schemes to help retrofit housing within the borough, prioritising low EPC rated owner occupied and rented homes (both social & private), privately owned properties (D and below) and social landlord housing where possible.	April 2022 onwards	Lead: Head of Environment Key Partners: Food, Health and Housing Manager Climate Change Officer
	03. Create or promote a scheme that helps simplify the retrofit market and reduce costs for property owners by creating a	March 2025	Lead: Head of Environment Key Partners:

	one-stop-shop for energy efficiency measures with pre-procured contractors.		Food, Health and Housing Manager Property Manager Climate Change Officer Communications Manager
	04. Investigate financial incentives for installing energy efficiency measures/low carbon technology in residential, commercial and industrial premises in Gedling	2022/23 onwards	Lead: Head of Regeneration & Welfare, Head of Environment Key Partners: Property Manager Food, Health and Housing Manager Climate Change Officer
	05 Ensure at least the minimum energy efficiency standards are achieved in new build social & private housing sector (Investigate non gas grid solutions)	Statutory requirements 2022/23 onwards	Lead: Head of Development & Place Key Partners: Planning Policy Manager Principal Building Control Officer Development & Regeneration Manager Food, Health and Housing Manager Climate Change Officer
	06. To regulate and enforce the minimum energy efficiency standard in rented accommodation. Linked to selective licensing & regulation of private rented housing.	Ongoing	Lead: Head of Environment Key Partners: Food, Health and Housing Manager Senior Environmental Health Officer Climate Change Officer Communications Manager
CMP02. Provide support and guidance to the	01. Work with residents and businesses across the	April 2022	Lead: Head of Environment Key Partners:

borough's residents and businesses to reduce their energy demand	borough on energy saving measures through developing materials and engagement i.e. local pop up-stalls/roadshows, with the aim of helping them to reduce fuel poverty.		Development & Regeneration Manager Climate Change Officer Communications Manager
CMP03. Minimise emissions in the construction of new buildings and ensure that these buildings are built with the highest energy efficiency standards	01. Produce & adopt a Supplementary Planning Document (SPD) to ensure best practice by working with developers across the borough to encourage sustainable design and construction in new developments including thermal insulation, passive ventilation and cooling, heat source pumps in accordance with the Low Carbon Planning Guidance for Gedling Borough.	Dec 23	Lead: Head of Development & Place Key Partners: Building Control Manager
	02. Ensure regional procurement frameworks encourage developers to source locally	2022/23 onwards	Lead: Head of Finance & ICT Key Partners: Economic Growth Manager Legal Services Manager
	03. Work with Nottinghamshire County Council as lead Waste Authority to facilitate a local circular economy for material reuse in construction to	2023/24 onwards	Lead: Head of Development & Place Key Partners: Economic Growth Manager Climate Change Officer Communications Manager

	reduce emissions, costs and improve sustainability		
	04 Investigate requiring new developments to provide a 'EPC certificate showing the carbon footprint of each property and its likely running cost	2022/23 onwards	Lead: Head of Development & Place Key Partners: Building Control Team Leader Food, Health and Housing Manager Climate Change Officer
CMP04. Continually improve the energy efficiency of the council's existing building stock and its services	01. Introduce detailed energy use monitoring of the property portfolio, including the provision of Energy Performance Certificates and actively review our assets to identify where energy efficiency improvements can be made.	2022/23 onwards	Lead: Head of Regeneration & Welfare Key Partners: Property Manager Leisure Services, Parks & Street Care Climate Change Officer
	02. Call on the Government to provide the necessary powers and resources for us to deliver local action on climate change and provide strategic and financial leadership to drive ongoing carbon reductions	Throughout the strategy	Lead: Chief Executive Key Partners: Leader of the Council Deputy Leader and Portfolio Holders
	03. Identify existing sites that could be suitable for green technologies and infrastructure.	2022/23 onwards	Lead: Head of Regeneration & Welfare Key Partners: Property Services Climate Change Officer

	04. Consider energy efficiency as part of any reactive repair or refurbishment work by replacing old equipment with new energy efficient alternatives.	2022/23 onwards	Lead: Head of Regeneration & Welfare Key Partners: Property Manager Leisure Manager Business Development & Support Manager
	05. Carry out a review of opportunities to reduce the Information Technology carbon footprint by updating Information and Communications Technology (ICT) infrastructure with lower carbon equipment (including server equipment, printers, workstations etc) and enforcing power saving policies	2022/23 onwards	Lead: Head of Finance & ICT Key Partners: IT Manager Managers of Services
	06. Review the carbon footprint of e-services and cloud-based services and consider how council service can best be delivered (including e-services, documents transfer and electronic postage and online public services).	2022/23 onwards	Lead: Head of Finance & ICT Key Partners: IT Manager Managers of Services
	07. Continue the roll out of energy efficient plant equipment and lighting across the property portfolio including community buildings and facilities, and	2022/23 onwards	Lead: Head of Regeneration & Welfare Key Partners: Property Manager

	car park lighting e.g. LED lighting, power controls, heating systems		
	08. Review purchasing/procurement policy to prioritise sustainability.	2022/23 onwards	Lead: Head of Finance & ICT Key Partners: Procurement Officer Legal Services Manager Climate Change Officer

Transport

CMP05 Reduce the need to travel by diesel or petrol cars within the borough's boundaries	01. Review the Air Quality Strategy to include carbon reduction targets	2024/25 onwards	Lead: Head of Environment Key Partners: Scientific Officer Community Protection Manager
	02. Encourage employers to implement smarter working or home working initiatives to reduce employees' travel time and distance travelled, considering the use of fiscal policy as an incentive	March 2023	Lead: Chief Executive Key Partners: All Council staff Elected members
	03. Promote active travel and the use of green spaces through social prescribing (including green gym, health walks, forest school etc)	March 2024	Lead: Head of Communities & Leisure Key Partners: Economic Growth & Regeneration Parks and Street Care Manager

			Climate Change Officer Communications Manager
	04. Ensure that new developments accord with active travel and are within easy reach of high-quality public transport and cycle network routes. To meet future requirements of the 20 minutes neighbourhood guidance.	2022/23 onwards	Lead: Head of Development & Place Key Partners: Development & Regeneration Manager Planning Policy Manager Health Development Officer Business Development & Support Manager
	05. Work with partners across D2N2 to offer greater connectivity over the region.	2022/23 onwards	Lead: Head of Development & Place Key Partners: Planning Policy Manager Scientific Officer Climate Change Officer Relevant stakeholders
	06. Develop a staff travel promotion/incentive scheme for sustainable travel to encourage uptake: <ul style="list-style-type: none"> Sustainable (Bus, tram or train) & Active Travel (walk, scooter, cycle) to/from work Cycle Purchase 	March 2024 Ongoing	Lead: Head of Human Resources, Performance & Service Planning Key Partners: Senior Assistant Accountant Climate Change Officer Communications Manager

	<p>scheme – regular comms to promote the scheme, to include electric bikes</p> <ul style="list-style-type: none"> • Business Travel – add wording to our internal claims system to encourage business travel by public transport where it is a viable option • Car driver allowance (additional rate for the driver if car sharing for business purposes only) • Discounts on buses via the Green Rewards App – to encourage new/existing staff to register – include details of the app in the Induction/ reminder in PDR's • Roll out a car lease scheme 	<p>March 2023</p> <p>March 2024</p> <p>TBC – this year</p> <p>April 2026</p>	
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	<p>07. Widen access to the Staff Cycle purchase scheme & influence businesses</p> <p>Improve the parking facilities & security of bicycles at the Civic Centre</p>	<p>2022/23 onwards</p> <p>April 2023</p>	<p>Lead: Head of Human Resources, Performance & Service Planning Head of Regeneration & Welfare</p> <p>Key Partners: Senior Assistant Accountant Climate Change Officer Communications Manager</p>
	<p>08. Develop a strategy for further EV charging points across Gedling owned car parks.</p>	<p>March 2024</p>	<p>Lead: Head of Environment</p> <p>Key Partners: Scientific Officer Property Manager Finance Business Partner Car Parks Officer</p>
	<p>09. Work with employers within the borough to promote car sharing schemes.</p>	<p>2022/23 onwards</p>	<p>Lead: Head of Regeneration & Welfare</p> <p>Key Partners: Local Businesses Climate Change Officer Communications Manager</p>
	<p>10 Encourage freight organisations to make the switch to electric vehicles and promote the use of cargo-bikes for final stage deliveries for SME's.</p>	<p>2022/23 onwards</p>	<p>Lead: Head of Regeneration & Welfare</p> <p>Key Partners: Local Businesses Climate Change Officer Communications Manager</p>
<p>CMP05 Promote the uptake of active travel</p>	<p>01. Advocate the development of active travel as part of the delivery of community &</p>	<p>March 2024 onwards</p>	<p>Lead: Head of Communities & Leisure</p> <p>Key Partners: Planning Policy Manager</p>

	leisure facilities strategies and health and wellbeing programmes.		Business Development & Support Manager Community Partnership Manager Nottinghamshire County Council
	02. Seek to secure ongoing funding to support education, co-design and engagement to help commuters and visitors feel safe to make the switch to walking and cycling.	2022/23 onwards	Lead: Head of Development & Place Key Partners: Planning Policy Manager Business Development & Support Manager Community Partnership Manager Climate Change Officer
	03. Encourage our own staff, local schools and businesses within our borough to consider travel by public transport, walking, cycling and car sharing. Promote events such as car free days, clean air days to promote the health benefits of walking and cycling..	March 2024	Lead: Head of Environment Key Partners: Climate Change Officer Partners/stakeholders Community Partnership Officer Communications Manager
	04. Consider introducing a workplace travel grant for employers to encourage their employees to commute to work by cycling.	2022/23 onwards	Lead: Head of Regeneration & Welfare Key Partners: Scientific Officer Economic Growth Manager Local Businesses Climate Change Officer
CMP06 Support the deployment of electric vehicles	01.	2022/23 onwards	Lead: Head of Regeneration & Welfare Key Partners:

	Extend the provision of EV charging points across the borough's car parks.		Economic Growth Manager Property Manager Car Park Officer Financial Business Partner
CMP07 Reduce emissions from council fleet and private vehicle hire	01. Investigate with partners a programme to replace / upgrade refuse trucks with ULEV/Biogas/Hydrogen/ Hydrogenated Vegetable Oil Diesel fuelled vehicles fuelled vehicles.	March 2023	Lead: Head of Environment Key Partners: Depot Services Manager External Stakeholders/Partners
	02. Investigate and replace/upgrade, all vans with electric powered vehicles (including establishing charging infrastructure).	March 2025	Lead: Head of Environment Key Partners: Depot Services Manager External Stakeholders/Partners
	03. Integrate driver training with annual certification and investigate 'in cab' monitoring and route optimisation.	March 2024	Lead: Head of Environment Key Partners: Depot Services Manager Business Development & Support Manager
	04. Introduce Taxi licensing minimum vehicle emission requirement (e.g. maximum age of vehicle, EURO class, emissions monitoring etc).	Ongoing	Lead: Head of Environment Key Partners: Depot Services Manager Community Protection Manager Partners

Energy Generation

CMP08 Expand local low carbon energy	01. In conjunction with research and other public sector	2024/25 onwards	Lead: Head of Development & Place Key Partners:
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generation in the borough	partners, create a map of potential areas for low carbon generation across the Council's owned sites and building stock.		D2N2 Midland Net Zero Hub Planning Policy Manager
	02. Work collectively to support the delivery of the D2N2 Energy Strategy and develop and deliver tangible energy action plans to support the area wide reduction of carbon emissions.	Ongoing	Lead: Head of Environment Key Partners: Food, Health and Housing Manager Climate Change Officer
	03. To facilitate greater uptake of renewable energy generation, develop a suite of information and guidance materials following engagement with residents and lead partners.	Ongoing	Lead: Head of Environment Key Partners: Climate Change Officer Community Partnership Manager Communications Manager
	04. Explore options to invest in alternative energy generation (e.g. PV farms, wind turbines)	Throughout the strategy	Lead: Head of Regeneration & Welfare Key Partners: Planning Policy Manager Property Manager Food, Health and Housing Manager Climate Change Officer
	05. Undertake a feasibility study of opportunities to fit PV/alternative energy generation and storage to our property portfolio.	2022/23 onwards	Lead: Head of Regeneration & Welfare Key Partners: Property Manager Food, Health and Housing Manager

			Climate Change Officer
	06. Audit council leisure centres with a view to preparing a business case for installing PV systems on all roofs, pool covers and other energy saving initiatives. As part of strategic review of Leisure Services.	2024 onwards	Lead: Head Communities & Leisure Property Manager Leisure Manager Climate Change Officer
	07. In the council, for any additional energy that we require beyond our generation potential, we will look to purchase from renewable suppliers supplying 100% renewable energy tariffs.	2022/23 onwards	Lead: Head of Finance & ICT Key Partners: Property Manager Procurement Officer Food, Health and Housing Manager Climate Change Officer
	08. Explore the possibility of establishing a community energy scheme with partners to deliver energy efficiency options such as Solar PV and heat source pumps.	2024/25 onwards	Lead: Head of Regeneration & Welfare Key Partners: Community Partnership Manager Food, Health and Housing Manager Climate Change Officer
CMP09 Improve the borough's capacity to store locally generated renewable energy	01. Undertake a feasibility study of opportunities with partners to incorporate energy storage alongside renewable generation on council buildings to allow	2022/23 onwards	Lead: Head of Regeneration & Welfare Key Partners: Property Manager

	maximum use of locally generated energy.		
	02. Increase electricity storage locally, through communicating benefits, understanding financial and business cases.	2022/23 onwards	Lead: Head of Regeneration & Welfare Key Partners: Property Manager Registered social landlords/property suppliers.
CMP10 Promote low carbon energy initiatives that are affordable and accessible to all	01. Promote access to appropriate nationally available grant funding, incentives, and access to finance, to support affordable energy generation for all.	Throughout the strategy	Lead: Head of Regeneration & Welfare Key Partners: Property Manager Community Partnership Manager Food Health and Housing Manager Climate Change Officer
	02. Work with partners to explore an energy hub where residents, parish council's, local businesses and third sector organisations. can access information, advice and services provided by the council related to energy and going carbon neutral.	2023/24 onwards	Lead: Head of Regeneration & Welfare Key Partners: Local Businesses Community Partnership Manager Residents Climate Change Officer Communications Manager
	03. Promote incentives for low carbon heating and investigate additional finances/funding	Ongoing	Lead: Head of Environment Key Partners: Community Partnership Manager Food, Health and Housing Manager

	opportunities for low carbon heating.		Climate Change Officer
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Consumption and Behavioural Change

CMP11 Increase local and low carbon production	01. Identify and work with key influencers within Gedling on Carbon Management best practice.	Throughout the strategy	Lead: Head of Environment Key Partners: Climate Change Officer Economic Growth Manager Local Businesses Community Partnership Manager Residents Communications Manager
	02. Support the development of cooperative, community owned and other collaborative ventures to foster more effective use and sharing of resources such as Gedling Play Forum, swap shops to encourage recycling.	Ongoing	Lead: Head of Communities & Leisure & Head of Environment Key Partners: Climate Change Officer Community Partnership Manager Localities Co-ordinators Economic Growth Manager
	03. Promote local & sustainable food/flower growing (Allotments, community growing plots, schools growing projects, Abundance Projects as recommended by the Permaculture Association, and other initiatives for	Ongoing	Lead: Head of Environment Key Partners: Community Partnership Manager Localities Co-ordinators Residents and community groups Climate Change Officer

	example 'Incredible Edible', and develop links to local fruit and veg businesses)		
CMP12 Reduce consumption of high carbon produce	01 Influence health & wellbeing partners running community education and outreach programmes to reduce meat consumption, whilst in turn, encouraging residents to take up plant-based diets,	Throughout the strategy	Lead: Head of Communities & Leisure Key Partners: Community Partnerships Manager Local Businesses Residents Climate Change Officer Other Partners Communications Manager
	02. Work in partnership with catering facilities to consider their carbon footprint in order to identify the biggest emissions areas so that they can be reduced and consumers can make informed choices.	Ongoing	Lead: Head of Environment Key partners: Economic Growth Manager Food, Health and Housing Manager Environmental Health Officers Residents Local Businesses Climate Change Officer Communications Manager
	03 Promote and encourage seasonal and local eating. E.g., Seasonal food markets	2022/23 onwards	Lead: Head of Regeneration & Welfare Key Partners: Economic Growth Officer Town Centre Manager Climate Change Officer Local Businesses Residents

CMP13 Buy and procure sustainably and maximise existing resources	01. Signpost communities across the borough to explore the idea of sustainable swapping of goods through re-use schemes,	2022/23 onwards	Lead: Head of Communities & Leisure Key partners: Climate Change Officer Community Partnerships Manager Economic Growth Manager Local Businesses Residents Other Partners Communications Manager
	02. Work with partners and networks in the borough to support SMEs across all sectors to become more sustainable and low carbon in their operations.	2022/23 onwards	Lead: Head of Regeneration & Welfare Key partners: Economic Growth Manager Local Businesses Food, Health and Housing Manager Residents Climate Change Officer Communications Manager
CMP14 Encourage environmental awareness	03. Promote green business issues including energy efficiency, transport/travel planning, low carbon technology, 'green' accreditation and signposting to grants and support services etc.	2022/23 onwards	Lead: Head of Regeneration & Welfare Key partners: Climate Change Officer Economic Growth Manager Food, Health and Housing Manager Community Protection Manager
	04. Draw up and implement an Environmental Policy and raise cultural & behaviours awareness by implementing:	March 2023	Lead: Head of Environment/ Head of Human Resources, Performance & Service Planning Key Partners: Senior Leadership Team

	<ul style="list-style-type: none"> • Update staff handbook/Induction process? • Pledges through the PDR process & on the intranet • Introduce a simplified carbon literacy training module for all staff on the intranet 		Heads of Service Managers IT Services Climate Change Officer Communications Manager
	05. Provide work experiences/placements opportunities, where possible to incorporate opportunities for learning environmental issues	Ongoing	Lead: Head of Human Resources, Performance & Service Planning Key Partners: Head of Environment Climate Change Officer
	06. Run a series of climate promotion events both internal for example 'Carbon Literacy training'. & external for parish councils, businesses and the public.	Ongoing	Lead: Head of Environment Key Partners: Climate Change Officer Communications Manager Parish Council's Economic Growth Officer Local Businesses Community Partnerships Manager Localities Co-ordinators Residents Other Partners
	07. Promote various environmental awareness	Ongoing	Lead: Head of Environment Key Partners: Climate Change Officer Communications Manager

	events, partnering with charities and organisation's to run activities in support of our net zero ambition and to celebrate progress.		Parish Council's Community Partnerships Manager Localities Co-ordinators Residents Local Charities Communications Manager
	08. Review any Council Service Level Agreements to include sustainability criteria and raise awareness amongst our partners on the importance of this priority and support them to look at their own operations.	2022/23 onwards	Lead: Head of Governance & Customer Services & Monitoring Officer Key Partners: Heads of Department Legal Services Manager Procurement Officer Climate Change Officer
	09. Set up platform for residents to make their own climate declarations and reduce their carbon footprint.	March 2023	Lead: Head of Environment Key partners: Food, Health and Housing Manager Scientific Officer Climate Change Officer IT Services Communications Manager
	10.. Promote through business networks & Community engagement networks such as the Youth Council to inform the delivery of the carbon management plan accordingly .	2022/23 onwards	Lead: Head of Communities & Leisure Key Partners: Climate Change Officer Economic Growth Manager Businesses representatives Community Partnerships Manager Communications Manager

Waste Reduction and Recycling

CMP15 Minimise the borough's waste and its impact on the environment	01. Engage the public, communities, schools and businesses through borough wide behavioural change initiatives and information campaigns to provide a greater understanding of waste issues, where local waste goes and best practices to reduce the volume of waste and recycle correctly.	March 2023 onwards	Lead: Head of Environment Key Partners: Depot Service Manager Climate Change Officer Community Partnership Manager Communications Manager Business Development & Support Manager
	02. Promote SMART (Save Money and Reduce Trash) shopping to encourage households to buy items with less packaging, use reusable bags and buy refill packs.	2024/25 onwards	Lead: Head of Regeneration & Welfare Key partners: Climate Change Officer Economic Growth Manager Local Businesses Residents Depot Service Manager Communications Manager
	03. Promote at council events environmental initiatives and consider a carbon clever brand.	March 2024	Lead: Head of Environment Key partners: Climate Change Officer Community Partnerships Manager Communications Manager
	04.		Lead: Head of Environment Key Partners:

	Use social media to promote initiatives such as 'Recycling Week (linking into Plastic Clever Council).	March 2024	Communications Manager Climate Change Officer Depot Service Manager
	05. Encourage waste prevention as part of the Council's own activities and operations	Ongoing	Lead: Head of Environment Key partners: All Heads of Service All Council staff Elected members
	06. Explore the concept of an Arnold Market environmental policy standards documents to address sustainability, plastic packaging and bags etc.	2022/23 onwards	Lead: Head of Regeneration & Welfare Key partners: Economic Growth Manager Town Centre Manager Food, Health and Housing Manager Climate Change Officer
	07. Explore options for the roll out of food waste recycling.	March 2025/26	Lead: Head of Environment Key partners: Depot Service Manager in conjunction with partners such as the County Council as Lead Waste Authority
	08. Install public drinking fountains that reduce the need for plastic consumption.	March 2024	Lead: Head of Environment Key Partners: Business Development & Support Manager Parks Development Officer Climate Change Officer
	09. Encourage a repair and reuse economy by exploring possible subsidies, creating a repurpose/recycle economy.	March 2023	Lead: Head of Regeneration & Welfare & Head of Environment Key partners: Climate Change Officer Economic Growth Manager

			Community Partnerships Manager Charities Local Businesses
	10. Adopt and promote the use of electronic payments and documentation, moving away from sending cheques and look to make payments electronically. Switch over to e-billing for companies that we still receive paper invoices from (where available). Increase use of email for remittances / invoices / reminders etc.	March 2023	Lead: Head of Finance & ICT Key partners: Finance Business Partners All Departments Residents
	11. Explore the opportunity for commercial food waste collection and potential for anaerobic digestion.	March 2025/26	Lead: Head of Environment Key partners: Depot Service Manager in conjunction with partners such as the County Council as Lead Waste Authority
	12. Research the feasibility of moving towards a near-to closed-loop composting service in which food waste can create compost to grow veg locally to put back into the community.	March 2025/26	Lead: Head of Environment Key partners: Depot Service Manager Climate Change Officer Community Partnerships Manager Localities Co-ordinators
CMP16 Maximise the amount of domestic waste that is recycled in the borough	01. Seek to reduce contamination levels through publicity and promotion and target areas.	Ongoing	Lead: Head of Environment Key partners: Depot Service Manager Climate Change Officer

	(where contamination is particularly prevalent).		Business Development & Support Manager Communications Manager
	02.. Ensure that householders are encouraged to recycle and compost through promotional campaigns that inform them what can be recycled and composted and monitor that the right things are in the correct bins.	Ongoing	Lead: Head of Environment Key partners: Depot Service Manager Climate Change Officer Communications Manager
	03.. Deliver to the principals of the JWMC Nottinghamshire Principles for the Reduction of Contamination. Issue S46 Fixed penalty notices to repeat offenders.	Ongoing	Lead: Head of Environment Key partners: Depot Service Manager Community Protection Manager Communications Manager
CMP17 Promote a culture of reuse	01. Run more promotional campaigns to schools and householders to encourage everyone to reuse waste	March 2024	Lead: Head of Environment Key partners: Depot Service Manager Climate Change Officer Communications Manager
	02.. Develop an A-Z re-use and recycling directory which explains how and where to re-use and recycle a range of items and materials.	March 2024	Lead: Head of Environment Key Partners: Climate Change Officer Community Partnerships Manager Economic Growth Officer Depot Service Manager Communications Manager
	03.		Lead: Head of Environment

	Promote existing on-line reuse schemes (Freecycle, Freegle etc.)	March 2024	Key partners: Climate Change Officer Depot Service Manager Communications Manager
	04. Ensure that bulky waste is re-used wherever possible as an alternative to disposal, collaborating with local charitable groups.	Ongoing	Lead: Head of Environment Key partners: Climate Change Officer Depot Service Manager Communications Manager
CMP18 Reduce the carbon impact of waste management in Gedling Borough, ensuring that our services become more economic, efficient, and effective	01. Explore the potential installation and use of vehicle monitoring systems to optimise fleet performance and on-going eco-driver training courses to ensure optimal use of vehicles by Council staff.	March 2024	Lead: Head of Environment Key partners: Depot Service Manager
	02. Continue to investigate use of lower carbon fleet technologies and drive down annual energy consumption in fleet vehicles.	March 2023	Lead: Head of Environment Key partners: Depot Service Manager

Green Infrastructure – Carbon Offsetting

CMP19	01. Review and evaluate the establishment of a carbon	2026/27 onwards	Lead: Head Development & Place Key partners:
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Offset residual emissions from hard to reduce sources	offset fund for developers to pay into when a certain high level of energy efficiency of buildings is not able to be met.		Planning Policy Manager
	02 Delivery of Biodiversity Net Gain for new developments by at least 10%. Promote Natural Climate Solutions for Gelding in partnership with landowners/managers.	2023/24 onwards	Lead: Head of Development & Place Key partners: Planning Policy Manager Economic Growth Manager Communications Manager
	03 Audit and assess key sites across the borough for Green Infrastructure to help improve the resilience of the borough to climate related risks such as flooding and heatwaves.	2022/23 onwards	Lead: Head of Development & Place Key partners: Planning Policy Manager Climate Change Officer Economic Growth Manager Property Manager
	04 Increase biodiversity using tree planting plans on council open space portfolio. To explore grant funding initiatives for residents.	March 2024	Lead: Head of Environment Key partners: Tree Officer Climate Change Officer
	05 Create more 'bee friendly' meadow areas on green spaces, and let grasslands grow to encourage greater biodiversity.	March 2024	Lead: Head of Environment Key partners: Tree Officer Climate Change Officer Parks and Street Care operations Manager

	06. Reduce the use of herbicides and ban the use of Glyphosate to protect bees and pollinators.	Ongoing	Lead: Head of Environment Key partners: Tree Officer Climate Change Officer Parks and Street Care Operations Manager
	07. Promote sustainable management of sports clubs / grounds (best practice case studies, grants etc).	March 2024	Lead: Head of Communities & Leisure & Head of Environment Key partners: Leisure Managers Parks and Street Care Operations Manager Climate Change Officer
	08. Review and update the standards and conditions document for allotments – sustainability, materials, waste, energy, water supply and capture etc.	March 2025	Lead: Head of Environment Key partners: Parks and Street Care Operations Manager Climate Change Officer
	09. Develop planning policies to promote sustainable construction and design including e.g. for energy efficiency and low carbon developments renewable energy climate adaptation; green infrastructure [Provision of allotments avoidance measures in new developments (including SUD's, natural flood	Ongoing	Lead: Head of Development & Place Key partners: Planning Policy Manager Economic Growth Manager Property Services Manager Parks and Street Care Operations Manager Climate Change Officer

	management (NFM)], travel plans (encouraging modal shift and active travel, provision of EV charging points, cycle/walking routes and connectivity investment.		
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Key Lead

- Head of Environment & Place
- Head of Environment
- Head of Regeneration & Welfare
- Head of Finance & ICT
- Chief Executive
- Head of Communities & Leisure
- Head of Human Resources, Performance & Service Planning



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Appendix 3

Progress made on Climate Change actions included in the Carbon Management Strategy Action Plan and Gedling Plan 2022/23

Ref code	Action	Progress / % Complete
ENV34.2	Produce and implement a practical and robust borough wide action plan to tackle the climate emergency	100%
ENV 22.1	Establish a carbon emissions baseline against which to measure future progress	100%
ENV 21.1	Recruit a dedicated Climate Change Officer to co-ordinate delivery of the Carbon Management Strategy and action plan, and support the council transitioning to Net Zero carbon emissions.	100%
ENV 22.2	Head of Environment and Climate Change Officer to meet with Head's of Service to go through Carbon Management action plan and agree which actions to be incorporated into future service planning	100%
ENV 22.3	To build links with key community groups and stakeholders to support activity to protect the environment	100%
ENV 21.2	Respond to Climate Emergency UK survey of Local Authority Climate Emergency action plans	100%
ENV 22.4	Support and promote "Great British Spring Clean" to encourage community participation in environmental cleanliness	100%
CMP02.01	Work with residents and businesses across the borough on energy saving measures through developing materials and engagement i.e. local 'pop up' stalls/roadshows with the aim of helping them to reduce fuel poverty	100%
CMP15.04	Use social media to promote initiatives such as 'Recycling Week (linking into Plastic Clever Council) e.g. Plastic Free July.	100%
ENV 22.5	Launch the 'Green Rewards' community engagement app to incentivise and encourage residents to	100%

	undertake positive environmental behaviours.	
ENV 22.6	To roll out and deliver the Gedling Green Homes Retrofit scheme utilising the Government's Local Authority Delivery Phase 2 funding for eligible households	100%
ENV 22.7	To transition the existing council vehicle fleet to electric and Hydrogenated Vegetable Oil (HVO).	20%
ENV 22.8	To install 51 solar panels to the new Arnold Market Place (AMP) building to help generate renewable electricity for the occupants of the building	100%
ENV 22.9	To adopt a corporate Environmental Policy and establish a new corporate Environment group to embed cultural and behavioural changes in the council and take forward the delivery of the carbon management strategy and action plan.	100%